

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes

November 8th, 2021

Chairman Leonard called to order the Authority meeting scheduled on November 8, 2021, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Milliken gave the invocation.

Roll Call by Chairman Leonard:

Present: Norwood Blanchard, Patrick DeVane, Wayne Edge, Harry Knight, Al Leonard, Al Milliken, Phil Norris, Charlie Rivenbark, Chris Smith, Bill Sue, and Rob Zapple

Present by Virtual Attendance: Jackie Newton and Bill Saffo

Absent: Frank Williams

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Tony Boahn P.E., McKim & Creed, Patrick Flanagan, COG, and Danielle Hertzog, Financial Administration Assistant

Guests Present: Anthony Colon, Kenneth Waldrop, Robert "Buddy" Harris, Kyle Newton

Guests Virtual Attendance: Heidi Cox, Matt Hourihan, John Nichols, Tom Hendrick, Frank Styers, and Carel Vandermeiden

PLEDGE OF ALLEGIANCE: Vice-Chairman Rivenbark led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 - Minutes of Regular Board Meeting October 11, 2021

C3 - Bladen Bluffs Monthly Operations and Maintenance Reports

C4 - Line-Item Adjustment

C5 - Resolution Approving Destruction of Specified Public Records for Fiscal Years of 2017-2018 Accordance with the Water & Sewer Authorities and Sanitary Districts Records Retention and Disposition Schedule

Motion: Director Zapple **MOVED**; seconded by Director Blanchard, approval of the Consent Agenda Items as presented. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo				X
Chris Smith	X			
Bill Sue	X			
Frank Williams				X
Rob Zapple	X			
	12	0	0	2

C2 - Kings Bluff Monthly Operations and Maintenance Reports

Director Zapple requested additional information for Item C2 concerning a few critical items on the Kings Bluff monthly operations and maintenance reports. The first concern was when Garney severed the fiber optic communication cable and wanted to know who would cover that cost. Executive Director Holloman and Tony Brohan advised Garney will cover the cost. The 54-inch pipeline was put into service at the request of Garney to drain the 48-inch pipeline. He announced this is a milestone for the LCFWASA. Secondly, a small item was the blown fuse that happened. Was this related to the severing of the fiber optic line, or is there any cause for concern? Executive Director Holloman and Tony Brohan advised they are not related at all, and there is no specific reason the fuse expired, but we do have five on hand now. The Third item involve, KB personnel and the Brunswick Co. Sewer department trying to stop water flow into the Authority/CFPUA vault. Executive Director Holloman advised they think that Invista's irrigation system is pumping water into the vault. It is not coming from our pipeline but from groundwater or another source.

Motion: Director Zapple **MOVED**; seconded by Director Blanchard, approval of the Consent Agenda Items as presented. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	For	Against	Abstained	Absent
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo				X
Chris Smith	X			
Bill Sue	X			
Frank Williams				X
Rob Zapple	X			
	12	0	0	2

A presentation was given by Robert “Buddy” Harris regarding the overview of Bladen Bluff Pant.

ENGINEER’S COMMENTS

Tony Boahn advised no change in the contracted amount for the 54-inch pipeline project. The 54-inch pipeline was online and operational on Friday, October 29, 2021, and that is three months ahead of schedule with the original completion date of January 2022. The interconnections will hopefully start in January 2022 instead of May 2022. However, we are in pause mode to resolve the issue with the line break on the 48-inch pipeline. All the 54-inch pipeline was pressure tested and then flushed. They did have some challenges with the quality of the water. The new pipeline has a cement lining that caused there to be a higher pH and alkalinity. On Friday, November 5, 2021, we discovered the break in the 48-inch line. Brunswick County has an emergency contractor working on the leak. That contractor is the same contractor that worked the leak in 2016. The schedule for the repair timeline is hopefully only three weeks. A bypass will need to be installed to make the required repair. We have material on hand to make the bypass and to make the repair. We only need line stock and tapping assemblies. Those taps should be onsite by week ending November 12, 2021. The bypass will be in place the week of November 15-19, and then the following week, the repair can be completed. Mr. Boahn is waiting to receive the SCADA data before he can confirm what may have caused the break. Where the break occurred, the pipe is ductile iron. Director Zapple wanted to confirm that the pipeline broke at a joint, and the pipe is now offset. Mr. Boahn advised that he had not been on site but was told that the pipe moved horizontally and separated. Director Zapple wanted to know if there is enough flow going through the pipeline to keep us at a minimal level. Mr. Boahn advised water is flowing however it is at a reduced rate. Executive Director Holloman informed if we keep water flowing at the current rate, we do not need to go on mandatory restrictions. Director Zapple wanted to know if we know the amount of water we are losing daily. Mr. Boahn advised 30 to 35 million gallons a day.

ATTORNEY COMMENTS

No comments. Director Milliken wanted to know if there was an update on the manufactured home. Mr. Nichols advised the 120 days would be up in the first part of January 2022.

EXECUTIVE DIRECTOR REPORT**EDR1 – Comments on Customers’ Water Usage and Raw Water Revenue for Fiscal Year to Date Ending October 31, 2021**

Executive Director Holloman reported that during the month of October 2021, Brunswick County was above projections. CFPUA and Pender County were just below projections. Monthly revenue was up as well but lower than in previous months.

EDR3 – Summary of Activities

Executive Director Holloman informed the board that LCFWASA and Computer Warriors have been working together to install a firewall and switched to .gov emails after a four-month process. He also got the hours on the generators at Kings Bluff number one has 925 hours, and number two has 733 hours. A daily meeting is scheduled to update the leak and bypass, and he will keep the board informed on updates.

DIRECTOR’S COMMENTS AND/OR FUTURE AGENDA ITEMS

Director Zapple wanted it recorded to congratulate Danielle Hertzog for the work she put in to complete the .gov process. Director DeVane wanted to know if the Long-Range Planning Committee will meet in December. Executive Director Holloman advised yes there would be a Long-Range Meeting at 8am.

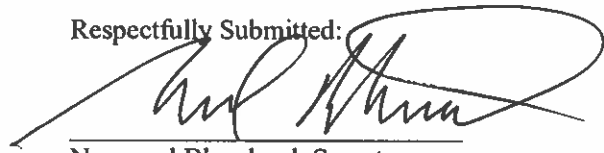
PUBLIC COMMENT

Kenneth Waldrop advised he appreciates the work that our partners have done with the Lower Cape Fear. Brunswick County has done a fine job in terms of responding. We are working under a unified approach to addressing this and appreciate that collaboration. He also advised the infrastructure bill was passed through Congress, providing quite a bit of funding potentially available to the authority for current and future projects.

ADJOURNMENT

There being no further business, Chairman Leonard adjourned the meeting at 10:05 a.m.

Respectfully Submitted:



Norwood Blanchard, Secretary