

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes
June 17th, 2024

Chairman Knight called to order the Authority meeting scheduled on June 17th, 2024, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director DeVane gave the invocation.

Roll Call by Chairman Knight:

Present: Norwood Blanchard, Patrick DeVane, Wayne Edge, Harry Knight, Al Leonard, Jackie Newton, Scott Phillips, Charlie Rivenbark, Chris Smith, Bill Sue, Phil Tripp, and Frank Williams

Present by Virtual Attendance: Bill Saffo

Excused Absent: Rob Zapple

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Boswell, COG; Jess Powell P.E., McKim & Creed; and Danielle Hertzog, Financial Administration Assistant

Guests Present: Jorgen Holmberg, Computer Warriors; Anthony Colon, Pender County Utilities Director of Utilities; James Proctor, Pender County Deputy Director of Utilities; Glenn Walker, Brunswick County Water Resources Manager; David Carson, Brunswick County Water Resources Supervisor

Guests Virtual Attendance: Larry Froelich, Stepan Company Plant Manager

PLEDGE OF ALLEGIANCE: Chairman Knight led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 – Minutes of June 17, 2024, Regular Board Meeting

C2 – Kings Bluff Monthly Operations and Maintenance Report

C3 – Bladen Bluffs Monthly Operations and Maintenance Reports

Motion: Director Newton **MOVED**; seconded by Director Phillips, approval of the Consent Agenda Items C1-C3. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

OLD BUSINESS

OB1- Finance Committee Recommended Budget for Fiscal Year 2024-2025

Motion: Director Blanchard **MOVED**; seconded by Director Newton, approval of the Fiscal Year 2024-2025 Budget and Budget Ordinance. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

NEW BUSINESS

NB1- Budget Amendment #4

Motion: Director DeVane **MOVED**; seconded by Director Williams, to approve Budget Amendment #4. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

ENGINEER'S COMMENTS

Jess Powell had one comment about the Kings Bluff Walkway Project. McKim & Creed has been working with the geotechnical firm and structural engineers to compile an analysis to compare timber piles and adjusting the walkway width and height.

ATTORNEY COMMENTS

No comments

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending May 31, 2024

Executive Director Holloman reported that during May, all customers were above projections.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

No comments

PUBLIC COMMENT

No comments

CLOSED SESSION

Chairman Knight requested a motion to go into a closed session in accordance with N.C.G.S. §143-318.11(a)(3) to discuss with attorney matters within the attorney-client privilege related to the following pending lawsuit:

Cape Fear Public Utility Authority, Brunswick County, Lower Cape Fear Water & Sewer Authority, and Town of Wrightsville Beach v. The Chemours Company FC, LLC, E.I. Du Pont De Nemours and Company, and The Chemours Company

Motion: Director Rivenbark **MOVED**; seconded by Director DeVane, to go into closed session in accordance with NCGS §143-318.11(a)(3) to consult with attorney in order to preserve the attorney-client privilege. Upon voting, the **MOTION CARRIED UNANIMOUSLY.**

At 9:16 a.m., the board went into closed session. At 9:30 a.m., the board returned to open session. Discussion only; no action taken.

ADJOURNMENT

There being no further business, Chairman Knight adjourned the meeting at 9:31 a.m.

Respectfully Submitted:


Scott Phillips, Secretary