

AGENDA
Lower Cape Fear Water & Sewer Authority
1107 New Pointe Boulevard, Suite # 17, Leland, North Carolina
9:00 a.m. – Regular Monthly Board Meeting
July 8, 2024

MEETING CALL TO ORDER: Chairman Knight

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA

- C1** – Minutes of June 17, 2024, Regular Board Meeting
- C2** – Kings Bluff Monthly Operations and Maintenance Report
- C3** – Bladen Bluffs Monthly Operations and Maintenance Reports
- C4** – Line-Item Adjustment for May 31, 2024

NEW BUSINESS

- NB1** – Resolution Approve Design-Build Contract for Portion of Phased 10-Mile Parallel Raw Water Line Project - Project #1, Phase 2A
- NB2** – Resolution to Approve Design-Build Team of Garney Companies, Inc. and McKim & Creed, Inc. for Remaining Approximately 3 Miles of the Phased 10-Mile Parallel Raw Water Line Project
- NB3** – Budget Amendment #1

ENGINEER'S COMMENTS

ATTORNEY COMMENTS

EXECUTIVE DIRECTOR REPORT

- EDR1** – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending June 30, 2024
- EDR2** – Operating Budget Status, Ending May 30, 2024
- EDR3** – Summary of Activities

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

PUBLIC COMMENT

CLOSED SESSION

CS1 – Closed session pursuant to N.C.G.S. § 143-318.11(a)(3) to discuss with attorney matters within the attorney-client privilege related to the following pending lawsuit:

Cape Fear Public Utility Authority, Brunswick County, Lower Cape Fear Water & Sewer Authority, and Town of Wrightsville Beach v. The Chemours Company FC, LLC, E.I. Du Pont De Nemours and Company, and The Chemours Company

ADJOURNMENT

The next board meeting of the Lower Cape Fear Water & Sewer Authority is scheduled for Monday, August 12th at 9:00 a.m. in the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

AGENDA ITEM

To: CHAIRMAN KNIGHT AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: July 8, 2024

Re: Consent Agenda

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Please find enclosed the items of a routine nature for consideration and approval by the Board of Directors with one motion. However, that does not preclude a board member from selecting an item to be voted on individually, if so desired.

- C1** – Minutes of June 17, 2024, Regular Board Meeting
- C2** – Kings Bluff Monthly Operations and Maintenance Report
- C3** – Bladen Bluffs Monthly Operations and Maintenance Report
- C4** – Line-Item Adjustment for May 31, 2024

Action Requested: Motion to approve/disapprove Consent Agenda.

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes
June 17th, 2024

Chairman Knight called to order the Authority meeting scheduled on June 17th, 2024, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director DeVane gave the invocation.

Roll Call by Chairman Knight:

Present: Norwood Blanchard, Patrick DeVane, Wayne Edge, Harry Knight, Al Leonard, Jackie Newton, Scott Phillips, Charlie Rivenbark, Chris Smith, Bill Sue, Phil Tripp, and Frank Williams

Present by Virtual Attendance: Bill Saffo

Absent: Rob Zapple

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Boswell, COG; Jess Powell P.E., McKim & Creed; and Danielle Hertzog, Financial Administration Assistant

Guests Present: Jorgen Holmberg, Computer Warriors; Anthony Colon, Pender County Utilities Director of Utilities; James Proctor, Pender County Deputy Director of Utilities; Glenn Walker, Brunswick County Water Resources Manager; David Carson, Brunswick County Water Resources Supervisor

Guests Virtual Attendance: Larry Froelich, Stepan Company Plant Manager

PLEDGE OF ALLEGIANCE: Chairman Knight led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 – Minutes of June 17, 2024, Regular Board Meeting

C2 – Kings Bluff Monthly Operations and Maintenance Report

C3 – Bladen Bluffs Monthly Operations and Maintenance Reports

Motion: Director Newton **MOVED**; seconded by Director Phillips, approval of the Consent Agenda Items C1-C3. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

OLD BUSINESS

OB1- Finance Committee Recommended Budget for Fiscal Year 2024-2025

Motion: Director Blanchard **MOVED**; seconded by Director Newton, approval of the Fiscal Year 2024-2025 Budget and Budget Ordinance. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

NEW BUSINESS

NB1- Budget Amendment #4

Motion: Director DeVane **MOVED**; seconded by Director Williams, to approve Budget Amendment #4. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

ENGINEER'S COMMENTS

Jess Powell had one comment about the Kings Bluff Walkway Project. McKim & Creed has been working with the geotechnical firm and structural engineers to compile an analysis to compare timber piles and adjusting the walkway width and height.

ATTORNEY COMMENTS

No comments

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending May 31, 2024

Executive Director Holloman reported that during May, all customers were above projections.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

No comments

PUBLIC COMMENT

No comments

CLOSED SESSION

Chairman Knight requested a motion to go into a closed session in accordance with N.C.G.S. §143-318.11(a)(3) to discuss with attorney matters within the attorney-client privilege related to the following pending lawsuit:

Cape Fear Public Utility Authority, Brunswick County, Lower Cape Fear Water & Sewer Authority, and Town of Wrightsville Beach v. The Chemours Company FC, LLC, E.I. Du Pont De Nemours and Company, and The Chemours Company

Motion: Director Rivenbark **MOVED**; seconded by Director DeVane, to go into closed session in accordance with NCGS §143-318.11(a)(3) to consult with attorney in order to preserve the attorney-client privilege. Upon voting, the **MOTION CARRIED UNANIMOUSLY.**

At 9:16 a.m., the board went into closed session. At 9:30 a.m., the board returned to open session. Discussion only; no action taken.

ADJOURNMENT

There being no further business, Chairman Knight adjourned the meeting at 9:31 a.m.

Respectfully Submitted:

Scott Phillips, Secretary

BRUNSWICK COUNTY PUBLIC UTILITIES

Kings Bluff Pump Station/LCFWASA

246 Private Rd. 703
Reigelwood, NORTH CAROLINA 28456

MAILING ADDRESS
P. O. Box 249
BOLIVIA, NORTH CAROLINA 28422

TELEPHONE (910) 655-4799
FAX (910) 655-4798

TO: Tim Holloman

FROM: David Carson

DATE: 7/1/2024

SUBJECT: Monthly maintenance report for June 2024

Mr. Holloman,

The Maintenance and Operations of the king's bluff facility for the month of June were performed as prescribed in the station SOP'S and other items are as follows.

The diesel drive booster pumps along with the standby SCADA generator located at the raw tank and the SCADA generator located at INVISTA / CFPUA vaults off HWY 421 were run and tested weekly and verified standby ready.

KB personnel completed all locates issued by the Boss 811 system.

KB personnel completed installation of remaining doors on the generator building.

KB personnel assisted Underwood Pump with vibration measurements and calibration of pump #1.

KB personnel assisted Controlled Field Services with diagnostics and cleaning of VFD #1.

KB personnel installed new flood lights at the garage.

KB personnel successfully completed the backwashing of Johnson Screens at river.

KB personnel aided I&E with meter calibration for CFPUA.

KB personnel continued replacing old rotten boards down walkway towards river.

KB personnel began inspection of DAK property along R.O.W.

KB personnel replace section of airline on walkway.

Contractors:

Pursuit Cleaning came to Kings Bluff offices for weekly cleaning.

LJ's landscaping cut grass at Kings Bluff and Authority property.

Controlled Field Services.

Underwood pump

Newcomb HVAC performed quarterly maintenance

McDuffie pest performed quarterly maintenance.

Duke Energy connected service at garage.

Smithfield®

To: Tim Holloman - LCFWASA

From: James Kern – Bladen Bluffs SWTP ORC

Date: 7/1/24

Subject: June 2024 Operations

During the month of June, Bladen Bluffs SWTP operated a total of 16 days, treating 47.63 million gallons of water.

We used:

29,172 lbs. of aluminum sulfate (Alum)

8,918 lbs. of sodium hydroxide (Caustic)

1,480 lbs. of sodium hypochlorite (2,972 gallons of 6% Chlorine Bleach)

James Kern
Water Treatment Plant
Supervisor

(910) 862-3114
(910) 862-3146
(910) 733-0016 mobile
jkern@smithfield.com

Smithfield.
Good food. Responsibly.®

Bladen Bluffs Surface Water Treatment
Plant
17014 Highway 87 West
Tar Heel, NC 28392
www.smithfieldfoods.com

Bladen Bluffs SWTP Maintenance Report

Date: 7/1/2024

ISSUE:

PLAN OF ACTION:

All PLC need updated	Getting new quote
Vault intrusion electrical needs sealed	Quote approved
Need to do full chemical pump PM	Getting Parts - Tencarva
Issue with Polymer pump #2	New Pump Installed
Air relief valve on GAC #1 leaking	FIXED
Leaking seals on GAC valves	FIXED
Settle Basins need cleaning	COMPLETE

Monthly Operating Reports (MORs) Summary

(No user data entry – all values are auto-populated.)

Year: <u>2024</u>	PWS Name: <u>Bladen Bluffs Water System</u>	PWSID# : <u>NC5009012</u>
Month: <u>June</u>	Facility Name: <u>Bladen Bluff</u>	

Combined Filter Effluent (CFE) Turbidity

Samples exceeding 1 NTU (count): <u>0</u>	Number of samples required: <u>87</u>
Samples exceeding .3 NTU (count): <u>0</u>	Number of samples taken: <u>88</u>
Samples exceeding .3 NTU (pct): <u>0.0%</u>	Highest single turbidity reading NTU: <u>0.105</u>
	Monthly average turbidity NTU: <u>0.062</u>

Individual Filter Effluent (IFE) Turbidity

1) Was each filter <u>continuously</u> monitored for turbidity?	Yes	<u>X</u>	No	
2) Was each filter's monitoring results <u>recorded every 15 minutes</u> ?	Yes	<u>X</u>	No	
3) Was there a failure of the continuous turbidity monitoring equipment?	Yes		No	<u>X</u>
4) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements ?	Yes		No	<u>X</u>
5) Was any individual filter turbidity level > 0.5 NTU in two consecutive measurements at the end of 4 hours of operation after the filter has been backwashed or otherwise taken offline ?	Yes		No	<u>X</u>
6) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements in each 3 consecutive months ?	Yes		No	<u>X</u>
7) Was any individual filter turbidity level > 2.0 NTU in two consecutive measurements in 2 consecutive months ?	Yes		No	<u>X</u>

Entry Point Residual Disinfectant Concentration (EPRD)

Disinfectant Used <u>Chlorine</u>	Number of samples required <u>87</u>
Minimum EPRD concentration <u>0.2400</u>	Number of samples taken <u>88</u>

Distribution Residual Disinfectant Concentration

Number of samples under 0.010 mg/L (without any detectable) excluding where HPC is ≤ 500/mL	<u>0</u>
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Contact Time (CT) Ratio

Lowest CT ratio reading <u>9.40</u>	Number of CT ratios required <u>16</u>
Number of CT ratios below 1.0 <u>0</u>	Number of CT ratios calculated <u>16</u>

Remarks From General Info Worksheet

By checking this box, the ORC certifies that the requirements of 15A NCAC 18C .1301 "General Requirements", .1302 "Tests, Forms, and Reporting", and .1303 "Facility Oversight" have been met for the month of June, 2024 and that records documenting compliance with this rule are maintained on the premises and available for inspection upon request.

NCDENR/DEH
PWSS
Version: V02.10-00

COMPLETED BY:	James Kern	
CERTIFICATE GRADE:	A - Surface	CERTIFICATE NUMBER: 120147

CONSENT AGENDA (C4)

Lower Cape Fear Water & Sewer Authority

CONSENT ITEM- Background: Line-Item adjustments are made to align revenues and expenditures more closely to actuals without exceeding or decreasing the approved or amended budget.

LINE-ITEM ADJUSTMENTS FOR 05/31/2024

Operating Fund:	Line-Item Budget Amount prior to Adjustment	Decrease	Increase	Budget Amount as of 04/30/2024
Expenses				
4046-01 Attorney	\$40,000		\$1,000	\$41,000
4055-01 Office Maint/Repair	\$24,000	\$(1,000)		\$23,000
4510-01 Bladen Bluffs Expenses	\$4,014,666	\$(158,000)		\$3,856,666
4546-01 Series 2010 Bond Interest (BB)	\$450,000		\$158,000	\$608,000
Total	\$ 4,528,666	\$(159,000)	\$159,000	\$ 4,528,666

AGENDA ITEM

To: CHAIRMAN KNIGHT AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: July 8, 2024

Re: Resolution Approve Design-Build Contract for Portion of Phased 10-Mile
Parallel Raw Water Line Project — Project #1, Phase 2A

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: The Design-Build evaluation team recommends awarding the contract to Garney, Inc and McKim and Creed. This is the next step in moving forward with design and permitting.

We have worked with the evaluation team, CFPWA, and our Owner's Advisor HDR, to arrive at the scope and recommendation to approve.

Action Requested: Motion to approve/disapprove.

**Lower Cape Fear Water and Sewer Authority Resolution to Approve
Design-Build Contract for Portion of Phased 10-Mile Parallel Raw Water
Line Project — Project #1, Phase 2A**

WHEREAS, on October 10, 2022, the Lower Cape Fear Water and Sewer Authority (“LCFWASA”) Board of Directors (“Board”) passed a *Resolution Authorizing a Phased 10 Mile Parallel Raw Water Line Project for Lower Cape Fear Water and Sewer Authority*, subject to appropriate funding;

WHEREAS, N.C.G.S. § 143-128.1A(b) allows a governmental entity to establish criteria used for determining when the design-build method is appropriate for a project;

WHEREAS, on December 12, 2022, the Board passed a *Resolution Establishing Criteria for a Design-Build Delivery Method and Authorizing Use of the Design-Build Delivery Method for a Phased 10-Mile Parallel Raw Water Line Project for the Lower Cape Fear Water and Sewer Authority*, in which the Board determined that the design-build delivery method is appropriate for the project and authorized LCFWASA’s Executive Director to move forward with the use of the design-build delivery method for the phased 10-mile parallel raw water line project;

WHEREAS, due to project funding and planning requirements, upon consultation with LCFWASA’s Owner’s Advisor HDR Engineering, Inc. of the Carolinas (“HDR”) and participating entities, LCFWASA has divided the phased 10-mile parallel raw water line project into Project #1, which consists of the first approximately 7 miles of the project, and Project #2, which consists of the remaining approximately 3 miles of the project, including phasing for both Project #1 and Project #2;

WHEREAS, in Phase 1 of Project #1, LCFWASA and HDR arrived at a scope of work and preliminary design-build agreement with selected design-builder Garney Companies, Inc. for Project #1 preconstruction and design work, at a preconstruction cost of \$1,736,100, which was approved by the Board on May 8, 2023;

WHEREAS, Phase 2A of Project #1 includes pipe procurement for Project #1 (approximately 7 miles) and construction of approximately 3 miles of the phased 10-mile project;

WHEREAS, LCFWASA and HDR, with the assistance of participating entities, have negotiated a lump sum contract price of \$16,900,000 for Phase 2A of Project #1, utilizing Design Build Institute of America (“DBIA”) Standard Form of Agreement Between Owner and Design-Builder – Lump Sum (DBIA Document No. 525) and Standard Form of General Conditions of Contract Between Owner and Design-Builder (DBIA Document No. 535), including exhibits thereto; and,

WHEREAS, it is the recommendation of LCFWASA’s Executive Director and HDR that the LCFWASA Board approve the proposed scope of work and negotiated lump sum contract price of \$16,900,000 for Phase 2A of Project #1 with the selected design-builder Garney Companies, Inc.

NOW, THEREFORE, BE IT RESOLVED, by the Chairman and the LCFWASA Board of Directors, that the Board hereby approves the proposed scope of work and negotiated lump sum contract price of \$16,900,000 for Phase 2A of Project #1 of the parallel raw water line project, utilizing DBIA Standard Form of Agreement Between Owner and Design-Builder – Lump Sum (DBIA Document No. 525) and

Standard Form of General Conditions of Contract Between Owner and Design-Builder (DBIA Document No. 535) and exhibits thereto. The Chairman is hereby authorized to execute the aforementioned DBIA contract documents with selected design-builder Garney Companies, Inc. on behalf of LCFWASA for Phase 2A of Project #1.

BE IT FURTHER RESOLVED, that the approval and award of the contract for Phase 2A of Project #1 to Garney Companies, Inc., as provided for in this Resolution is subject to compliance with all State and Federal funding requirements and receipt of payment from participating entities.

A copy of this Resolution shall be recorded in the permanent minutes of this Board.

This Resolution was adopted on the _____ day of July, 2024.

Harry Knight, Chairman

ATTEST:

Scott Phillips, Secretary

AGENDA ITEM

To: CHAIRMAN KNIGHT AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: July 8, 2024

Re: Resolution to Approve Design-Build Team of Garney Companies, Inc. and
McKim & Creed, Inc. for Remaining Approximately 3 Miles of the Phased 10-
Mile Parallel Raw Water Line Project

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: The Design-Build evaluation team recommends awarding the contract to Garney, Inc and McKim and Creed. This is the next step in moving forward with design and permitting.

We have worked with the evaluation team, CFPUA, and our Owner's Advisor HDR, to arrive at the scope and recommendation to approve.

Action Requested: Motion to approve/disapprove.

Lower Cape Fear Water and Sewer Authority Resolution to Approve Design-Build Team of Garney Companies, Inc. and McKim & Creed, Inc. for Remaining Approximately 3 Miles of the Phased 10-Mile Parallel Raw Water Line Project

WHEREAS, on October 10, 2022, the Lower Cape Fear Water and Sewer Authority (“LCFWASA”) Board of Directors (“Board”) passed a *Resolution Authorizing a Phased 10 Mile Parallel Raw Water Line Project for Lower Cape Fear Water and Sewer Authority*, subject to appropriate funding;

WHEREAS, N.C.G.S. § 143-128.1A(b) allows a governmental entity to establish criteria used for determining when the design-build method is appropriate for a project;

WHEREAS, on December 12, 2022, the Board passed a *Resolution Establishing Criteria for a Design-Build Delivery Method and Authorizing Use of the Design-Build Delivery Method for a Phased 10-Mile Parallel Raw Water Line Project for the Lower Cape Fear Water and Sewer Authority*, in which the Board determined that the design-build delivery method is appropriate for the project and authorized LCFWASA’s Executive Director to move forward with the use of the design-build delivery method for the phased 10-mile project;

WHEREAS, the original planning for the phased 10-mile design-build project contemplated that the first approximately 7 miles of the project would be phase 1 and the remaining approximately 3 miles of the project would be phase 2;

WHEREAS, in January of 2023, LCFWASA issued a Request for Qualifications setting forth qualifications and evaluation criteria for design-build firms (the “First Design-Build RFQ”);

WHEREAS, LCFWASA’s design-build evaluation committee evaluated the three responses received for the First-Design Build RFQ and ranked the qualifications of the design-builders in accordance with the established evaluation criteria;

WHEREAS, LCFWASA’s design-build evaluation committee ranked the design-build team of Garney Companies, Inc. and McKim & Creed, Inc. (“Garney–M&C”) as the highest ranked under the established evaluation criteria, and on May 8, 2023, the LCFWASA Board selected Garney–M&C as the highest-ranked design-build team under the First Design-Build RFQ;

WHEREAS, the first approximately 7 miles of the phased 10-mile design-build project is currently in the design phase, with Garney–M&C as the design-builder for the first approximately 7 miles;

WHEREAS, due to project funding requirements, LCFWASA and its Owner-Advisor, HDR Engineering, Inc. of the Carolinas (“HDR”) have determined after consultation with NCDEQ Division of Water Infrastructure officials that the remaining approximately 3-miles of the phased 10-mile design-build project should be regarded as a separate project for funding, procurement and planning purposes;

WHEREAS, in light of the foregoing, LCFWASA issued a new Request for Qualifications setting forth the qualifications and evaluation criteria for design-build firms for the remaining approximately 3 miles of the phased 10-mile design-build project (the “Second Design-Build RFQ”);

WHEREAS, following advertisement of the Second Design-Build RFQ on 4/24/2024, 5/01/2024, 5/08/2024, and 5/15/2024, LCFWASA received only one response to the Second Design-Build RFQ;

WHEREAS, following readvertisement of the Second Design-Build RFQ on 5/26/2024, 5/28/2024, 6/03/2024, 6/05/2024, LCFWASA has still received only one response to the Second Design-Build RFQ;

WHEREAS, in accordance with the established evaluation criteria, LCFWASA’s design-build evaluation committee evaluated the sole response received from the design-build team of Garney Companies, Inc. and McKim & Creed, Inc. (“Garney–M&C”) for the Second-Design Build RFQ; and,

WHEREAS, LCFWASA wishes to award the design-build contract for the remaining approximately 3 miles of the phased 10-mile design-build project to the design-build team of Garney–M&C as the highest-ranked design-build team.

NOW, THEREFORE, BE IT RESOLVED, by the Chairman and LCFWASA’s Board of Directors, that LCFWASA does hereby award the design-build contract for the remaining approximately 3 miles of the phased 10-mile parallel raw water line project to the design-build team of Garney Companies, Inc. and McKim & Creed, Inc., subject to compliance with all State and Federal funding requirements and receipt of payment from participating entities.

BE IT FURTHER RESOLVED, by the Chairman and the Board, that LCFWASA’s design-build evaluation committee and LCFWASA’s Owner-Advisor HDR shall develop and arrive at a proposed scope of work and preliminary design-build agreement with Garney Companies, Inc. and McKim & Creed, Inc. for the remaining approximately 3 miles of the phased 10-mile parallel raw water line project. The proposed scope of work and preliminary design-build agreement shall be subject to Board review and approval.

A copy of this Resolution shall be recorded in the permanent minutes of this Board.

This Resolution was adopted on the _____ day of July, 2024.

Harry Knight, Chairman

ATTEST:

Scott Phillips, Secretary

New Business (NB3)

**Lower Cape Fear Water & Sewer
Authority**

AGENDA ITEM

To: CHAIRMAN KNIGHT AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: July 8, 2024

Re: Budget Amendment #1

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: Budget Amendment #1 is due to LCFWASA conducting a comprehensive review of its financial resources and identified a need for a budget amendment to transfer funds from the Interest revenue to the Operating Capital expense. This strategic reallocation is essential to ensure the organization's long-term sustainability by adequately funding critical infrastructure maintenance, repairs, and replacement projects.

Action Requested: Motion to approve/disapprove.



Lower Cape Fear Water & Sewer Authority
Leland, North Carolina

BUDGET AMENDMENT #1
Fiscal Year 2024-2025

BE IT ORDAINED by the Board of Directors of the Lower Cape Fear Water & Sewer Authority that the following amendments are made to the FY 2024-2025 Annual Budget Ordinances as follows:

Section 1: To amend the **Operating Revenue** the appropriations are to be changed as follows:

Fund Balance Appropriated:	Increase
Interest Revenue	<u>75,310.01</u>
Total	<u><u>75,310.01</u></u>

Section 2: To amend the **Operating Expenses** the appropriations are to be changed as follows:

Operating Fund:	Increase
Operating Capital Expense	<u>75,310.01</u>
Total	<u><u>75,310.01</u></u>

Section 3: Copies of this Budget Amendment shall be furnished to the Budget Officer for direction in the carrying out of his duties.

Approved as to the availability of funds:

Tim H. Holloman, Finance Officer

This Budget Amendment adopted this 8th day of July 2024.

Harry Knight, Chairman

ATTEST:

Scott Phillips, Secretary



1003 MacArthur Blvd
 Grand Prairie, Texas 75050
 Phone: 972-262-3600

Quote #: 240411-7682 R1
 Reducing Adapters

Glenn Walker
 Brunswick County Public Utilities
 Bolivia, NC

Phone:
 Fax:
 Email: glenn.walker@brunswickcountync.gov

Date: 4/12/2024
 Rep.: Davis Cassell

Qty	Item #	Name	Price	Total
1	60 Red	60" ECP Bell x 48" DIP (MJPE) Concentric Reducer□	\$36,425.72	\$36,425.72
1	60 Red	60" ECP Spigot x 48" DIP (MJPE) Concentric Reducer□	\$36,634.29	\$36,634.29
1		1 Diaper & 1 Gasket Per Adapter Included FREIGHT (ESTIMATE) PREPAY & ADD CEMENT TRANSITION LETTTER ATTACHED) LEAD TIMES 12-14 Weeks	\$2,250.00	\$2,250.00
Sub Total				\$75,310.01
Shipping & Handling				
Taxes			0.000%	\$.00
TOTAL				\$75,310.01

***ALL QUANTITIES ARE ESTIMATED. ACTUAL QUANTITIES WILL BE INVOICED AT QUOTED RATE. STAND-BY TIME WILL BE APPLIED.

Thank you for your business.

AGENDA ITEM

To: CHAIRMAN KNIGHT AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: July 8, 2024

Re: Executive Director's Report

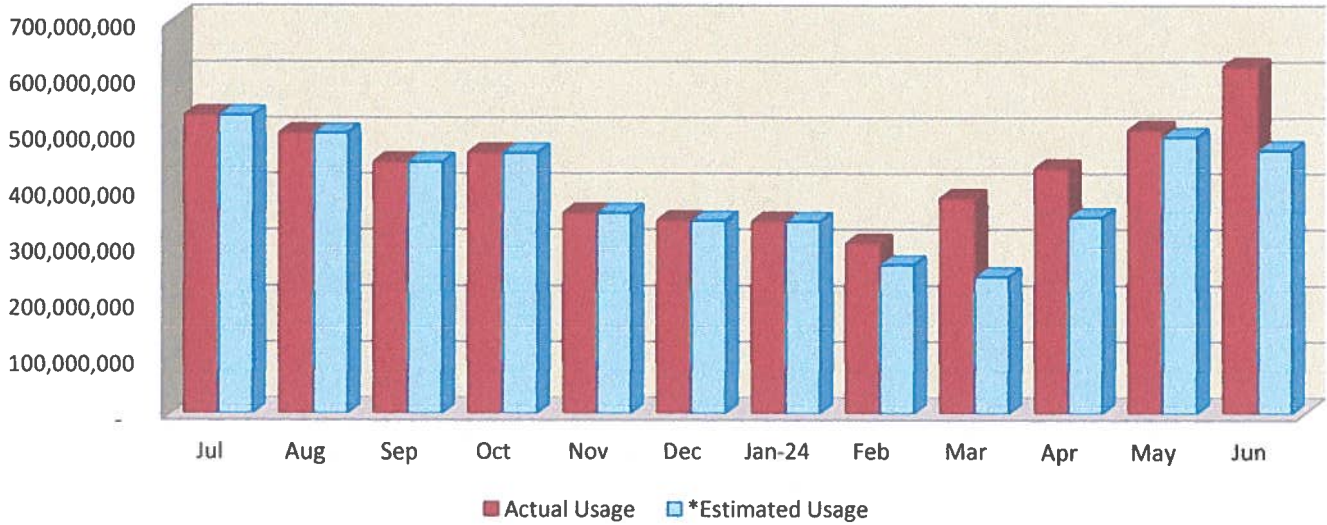
EDR1 - Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending June 30, 2024

EDR2 - Operating Budget Status, Ending May 31, 2024

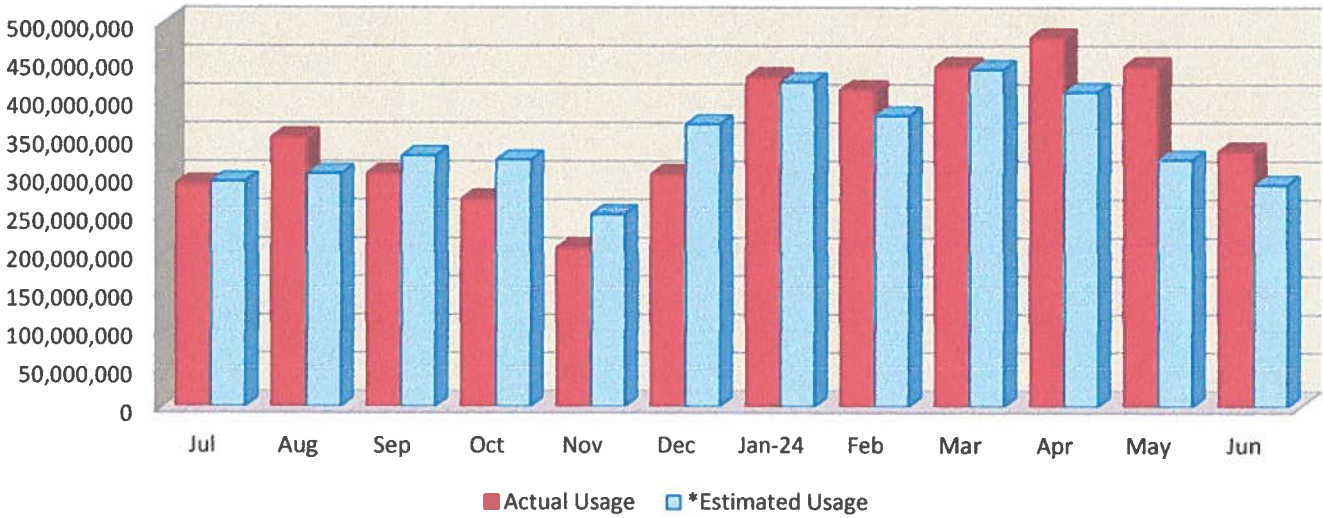
EDR3 - Summary of Activities.

Action Requested: For information purposes.

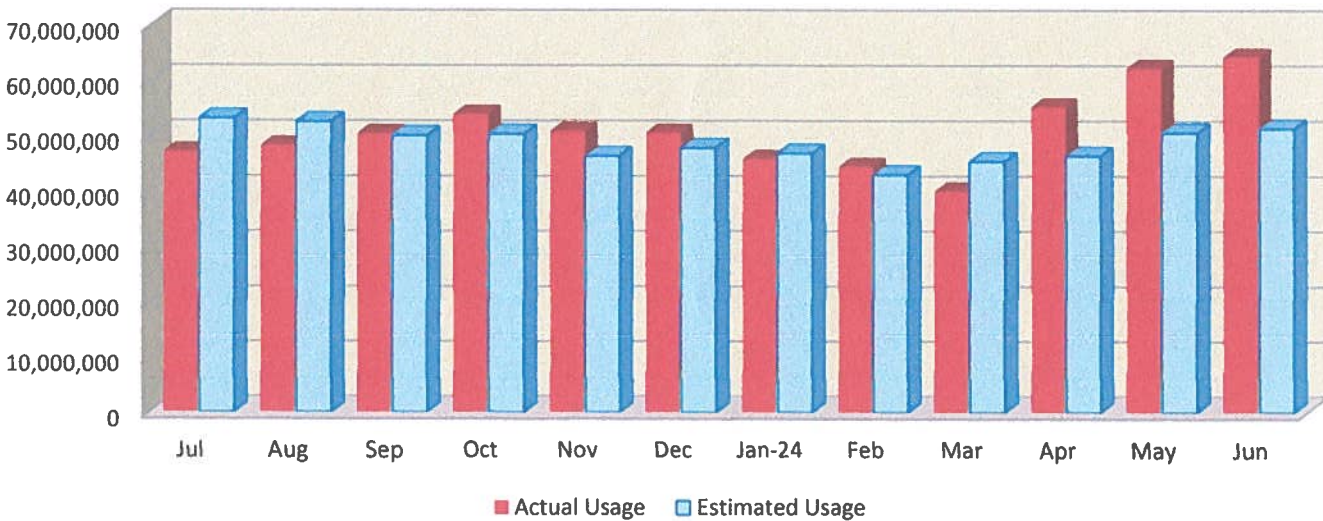
Brunswick County Water Usage FY 23-24



CFPUA Water Usage FY 23-24



Pender County Water Usage FY 23-24



OPERATING FUND BUDGET PERFORMANCE

Jul-1 through May 31

Income	Approved	Approved	Jul 1- May 31	Jul 1- May 31	Jul 1- May 31	Budget
	Annual Budget	Annual Budget	Kings Bluff	Bladen Bluffs	OF BUDGET	As of 05/31/2024
3000-01 · OPERATING REVENUE						
3001-01 · 01 Bruns County Public Utility	1,725,765	1,923,193	2,092,732		2,092,732	109%
3002-01 · 01 CFPUA	1,652,562	1,652,562	1,706,436		1,706,436	103%
3003-01 · 01 Pender County	234,160	234,160	245,752		245,752	105%
3004-01 · 01 HWY 421 - Invista	200,000	110,000	121,448		121,448	110%
3005-01 · 01 Praxair, Inc	100,000	15,784	19,156		19,156	121%
3008-01 · 01 Bladen Bluffs Revenue	4,938,603	5,615,603		5,703,114	5,703,114	102%
Bladen Admin Reimb	110,473	158,754		158,754	158,754	100%
3007-01 · Sales Tax Refund Revenue	100,000	100,000		106,041	106,041	106%
Total 3000-01 · OPERATING REVENUE	9,061,563	9,810,056	4,185,524	5,967,909	10,153,432	104%
3100-00 · OF NONOPERATING REVENUE						
3120-00 · Revenue-Other						
Interest & Investment Revenue	500	9,716	130,862		130,862	1347%
FEMA Reimbursement	0	0	0		0	0%
Refunds / Insurance Proceeds/ Other	0	0	729		729	0%
3180-00 · SRF/Parallel Revenue	2,500,000	2,500,000	1,625,752		1,625,752	65%
3900-01 R&R Fund Appropriated	0	0	0		0	0%
2900-00 Fund Balance	0	0	0		0	0%
Total 3100-00 · OF NONOPERATING REVENUE	2,500,500	2,509,716	1,757,343	0	1,757,343	70%
Total Income	11,562,063	12,319,772	5,942,867	5,967,909	11,910,775	103%
Expense						
4000-01 · ADMINISTRATION EXPENDITURES						
4001-01 · Salary - gross	203,530	213,675	135,364	61,059	196,423	92%
4010-01 · Per Diem= mileage+per diem pay	64,001	64,001	36,275	19,200	55,475	87%
4012-01 · Vehicle Allowance	5,200	5,200	3,640	1,560	5,200	100%
4070-02 · Phone Allowance	520	520	364	156	520	100%
4015-01 · Payroll Taxes	20,953	20,953	13,206	6,286	19,492	93%
4029-01 · Retirement Employer's Part	26,153	28,153	17,824	7,846	25,670	91%
4035-01 · 401K Employer PD Contribution	11,312	12,312	7,707	3,394	11,100	90%
4036-01 · Payroll Processing Exp	2,900	3,100	2,874		2,874	93%
4038-01 · Insurance Group	40,176	40,176	25,949	12,053	38,002	95%
4039-01 · Insurance, Property	103,734	133,236	79,910	31,120	111,030	83%
4046-00 Professional Services General	15,000	3,800	0	0	0	0%
4046-01 · Attorney	50,000	41,000	40,365		40,365	98%
4047-01 · Auditor	8,000	8,200	5,400	2,800	8,200	100%
4048-01 · Engineer	300,000	238,153	46,174		46,174	19%
4049-01 Information Technology	16,000	50,428	23,191		23,191	46%
4055-01 · Office Maint/Repair	24,000	23,000	15,147		15,147	66%
4058-01 Office Utilities	5,000	5,000	2,173		2,173	43%
4059-01 Office Expense	14,000	16,000	15,852		15,852	99%
4062-01 Office Equipment	10,000	43,000	38,389		38,389	89%
4064-01 Printing & Advertising	5,000	8,000	8,033		8,033	100%
4085-01 Telephone and Internet	3,500	3,500	3,101		3,101	89%
4070-01 · Travel & Training	29,000	29,000	23,210		23,210	80%
4080-01 · Miscellaneous Expenses	20,000	20,000	15,562		15,562	78%
Total 4000-01 · ADMINISTRATION EXPENDITURES	977,978	1,010,407	559,709	145,474	705,182	70%
4500-01 · OPERATING EXPENDITURES						
4501-00 · Sales Tax Expense - Other	100,000	135,000		119,601	119,601	89%
4510-01 · Bladen Bluffs Expenses	3,324,385	3,856,686		3,478,562	3,478,562	90%
4520-01 · Utilities-Energy Pump Station	786,589	786,589	754,376		754,376	96%
4530-01 · Kings Bluff O&M Expenses	686,749	686,749	385,012		385,012	56%
4535-01 Kings Bluff Hurricane Other FEMA	0	0	0		0	0%
4543-01 · Series 2012 Bond Principal (ST)	0	0	0		0	0%
4544-01 · Series 2012 Bond Interest (ST)	0	0	0		0	0%
4545-01 · Series 2010 Bond Principal (BB)	970,000	970,000		970,000	970,000	100%
4546-01 · Series 2010 Bond Interest (BB)	450,000	608,000		607,251	607,251	100%
5180-00 · SRF/Parallel Expenditures	2,500,000	2,500,000		1,764,140	1,764,140	71%
7400-01 · Operating Capital Expense	1,286,360	1,286,360		90,856	90,856	7%
4998-05- Transfer to R&R- KB R&R Expense	380,000	380,000		380,000	380,000	100%
4998-05- Transfer to Enterprise Fund	100,000	100,000		100,000	100,000	100%
Total 4500-01 · OPERATING EXPENDITURES	10,584,083	11,309,365	1,139,388	7,510,411	8,649,799	76%
Total Expense	11,562,062	12,319,772	1,699,097	7,655,884	9,354,981	76%

Executive Director Highlighted Activities:

- Regular Monthly meeting with the Design Build Team and Owner's Advisor for the parallel line project.
- Participated in weekly update meetings on the 10-mile parallel line.
- Review Phase 3 pipeline submittal.
- Review with Corteva and Land Trust about environmental concerns and procedures related to line installation.
- Staff continued to work on planning the Groundbreaking for the 10-mile parallel line.
- Work with McKim and Creed on the 100 MGD reservoir project.
- Provide LCFWASA description to Source Water Protection Group
- Final meeting with Stepan, the new plant manager, and Willdan to review the rate change.
- Met with a United Way representative.
- Attended the Annual NCEDA Summer Conference in Wilmington, NC.
- Met with Truist about interest rate earnings review, learned of new security implementation procedures, and moved all remaining accounts to a higher interest rate.
- Danielle worked with representatives from Southern Software to implement the new Financial Management System, which went live on June 24th.

AGENDA ITEM

To: CHAIRMAN KNIGHT AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: July 8, 2024

Re: Closed Session in Accordance with NCGS §143-318.11(a)(3) to consult with attorney in order to preserve the attorney-client privilege.

Reviewed and approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

A Closed Session is required in accordance with NCGS §143-318.11(a)(3) to discuss with our attorney matters within the attorney-client privilege.

The closed session pursuant to N.C.G.S. § 143-318.11(a)(3) to discuss with our attorney matters within the attorney-client privilege related to the following pending lawsuit:

Cape Fear Public Utility Authority, Brunswick County, Lower Cape Fear Water & Sewer Authority, and Town of Wrightsville Beach v. The Chemours Company FC, LLC, E.I. Du Pont De Nemours and Company, and The Chemours Company

United States District Court for the Eastern District of North Carolina, Case No. 7:17-CV-00195-D and Case No. 7:17-CV-00209-D

A motion is made by _____ to go into a closed session in accordance with North Carolina General Statute Section 143-318.11(a)(3).

The motion is seconded by _____.

Closed Session

A motion is made by _____ to return to open session.

The motion is seconded by _____.