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**Lower Cape Fear Water & Sewer Authority**

**Personnel Committee Meeting Minutes**

March 10<sup>th</sup>, 2025

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Chairman DeVane called to order the Personnel Committee Meeting on March 10<sup>th</sup>, 2025, at 8:15 a.m. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

**Present:** Norwood Blanchard, Patrick DeVane, Harry Knight, and Scott Phillips

**Present by Virtual Attendance:** Al Leonard

**Absent:** None

**Staff:** Tim Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Boswell, COG; and Danielle Hertzog, Financial Administrative Assistant

**Guest:** Devon Moore, Computer Warriors

**Closed Session**

Chairman DeVane requested a motion to go into a closed session in accordance with N.C.G.S. §143-318.11(a)(6) for Personnel Matters respectively:


**Motion:** Director Blanchard **MOVED**; seconded by Director Phillips, to go into closed session in accordance with N.C.G.S. §143-318.11(a)(6) for Personnel Matters respectively. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

At 8:35 a.m., the board went into closed session. The board returned to open session at 8:27 a.m. Discussion only; no action taken.

**ADJOURNMENT**

There being no further business, Chairman DeVane adjourned the meeting at 8:28 a.m.

Respectfully Submitted,

  
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Tim Holloman, Executive Director