

AGENDA
Lower Cape Fear Water & Sewer Authority
1107 New Pointe Boulevard, Suite # 17, Leland, North Carolina
8:30 a.m. – Personnel Committee Meeting
June 7, 2021

MEETING CALL TO ORDER: CHAIRMAN LEONARD

PRESENTATION: JOB DESCRIPTION FOR KINGS BLUFF ADMINISTRATOR

DISCUSSION: DIRECTORS COMMENTS AND QUESTIONS

**ACTION/DIRECTION: RECOMMEND TO FULL BOARD FOR CONSIDERATION AT
ITS REGULAR MEETING TO FOLLOW**

ADJOURNMENT

Lower Cape Fear Water and Sewer Authority
Kings Bluff Raw Water Pumping Station Administrator

Plan and supervise Brunswick County employees, equipment and materials to install, maintain and repair lines, meter vaults, pumping station, and raw water storage; participates in field work. Inspects work during performance and after completion.

Direct and Participate in inspecting raw water pumping and raw water intake; Clean and performs preventive maintenance; collect water samples and perform required testing; ensure rights-of-way and facility grounds are kept clean and trimmed.

Prioritize projects and coordinates the use of available equipment, materials and staff to obtain maximum effectiveness and economy; ensure proper maintenance of assigned equipment.

Plan preventive maintenance programs for all pumping station equipment, meter vaults, raw water storage, and SCADA system and controls. Enforce the appropriate safety procedures and ensures their use and application.

Respond to customer requests, concerns, and issues; perform field review; meets with customers.

Keep records, prepares reports; prepares material and supply requisitions; maintain adequate inventory and appropriate records.

Maintain the Standard Operating Procedures Manual; monitor, develop, and write standard operation procedures when necessary.

This position reports directly to the LCFWASA Executive Director.



AGENDA
Lower Cape Fear Water & Sewer Authority
1107 New Pointe Boulevard, Suite # 17, Leland, North Carolina
9:00 a.m. – Regular Monthly Board Meeting
June 7, 2021

MEETING CALL TO ORDER: Chairman Leonard

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA

- C1 -Minutes of Regular Board Meeting May 10, 2021
- C2- Minutes of May 10, 2021 Finance Committee Meeting
- C3- Minutes of May 10, 2021 Long Range Planning Meeting
- C4 -Kings Bluff Monthly Operations and Maintenance Report
- C5 -Bladen Bluffs Monthly Operations and Maintenance Reports
- C6- Line-item adjustments for April

PRESENTATION- Lower Cape Fear River Research and Education Program

OLD BUSINESS

- OB1- Finance Committee Recommended Budget for Fiscal Year 2021-2022**

NEW BUSINESS

- NB1- Consider creating the position of Kings Bluff Administrator**
- NB2- Report on Aerial Crossing Structure Assessment**

ENGINEER'S COMMENTS

ATTORNEY COMMENTS

EXECUTIVE DIRECTOR REPORT

EDR1–Comments on Customers’ Water Usage and Raw Water Revenue for Fiscal Year to Date Ending April 30, 2021

EDR2-Operating Budget Status, Ending April 30, 2021.

EDR3-Summary of Activities

CLOSED SESSION

CS1-Closed session in accordance with N.C.G.S. sec. 143-318.11(a)(3) for conferring with General Counsel and approve Closed Session Minutes

DIRECTOR’S COMMENTS AND/OR FUTURE AGENDA ITEMS

PUBLIC COMMENT

ADJOURNMENT

The next board meeting of the Lower Cape Fear Water & Sewer Authority is scheduled for Monday, July 12th at 9:00 a.m. in the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

AGENDA ITEM

To: CHAIRMAN MILLIKEN AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: June 7, 2021

Re: Consent Agenda

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Please find enclosed the items of a routine nature for consideration and approval by the Board of Directors with one motion. However, that does not preclude a board member from selecting an item to be voted on individually, if so desired.

- C1-** Minutes of May 10th, 2021 Regular Board Meeting
- C2-** Minutes of May 10th, 2021 Finance Committee Meeting
- C3-** Minutes of May 10th, 2021 Long Range Planning Committee Meeting
- C4-** Kings Bluff Monthly Operations and Maintenance Report
- C5-** Bladen Bluffs Monthly Operations and Maintenance Report
- C6-** Line-Item Adjustments for April

Action Requested: Motion to approve/disapprove Consent Agenda

Lower Cape Fear Water & Sewer Authority

Finance Committee Meeting Minutes

May 10, 2021

Chairman Leonard called to order the Finance Committee Meeting on May 10, 2021, at 8:30 a.m. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

Present: Al Leonard, Norwood Blanchard, Charlie Rivenbark, Phil Norris, and Patrick DeVane

Absent: Chris Smith

Staff: Tim Holloman, Executive Director; Patrick Flanagan, COG; and Danielle Hertzog, Financial Administrative Assistant

Guest: Al Milliken

A) Preliminary Discussions of Annual Budget Fiscal Year 2021-2022

Executive Director Holloman reviewed significant cost items for the FY 2021-2022 draft budget. Video equipment has been removed due to the installation of the equipment. Director Holloman mentioned special thanks to Smithfield Foods for purchasing the television and mount. Bladen Bluff's budget did have an increase from 5.7 million to 6.3 million but is a pass-through cost. VFD replacement needed to take place last year in the fiscal year and we have it budgeted as a capital expense this year. We are building the renewal and replacement fund and will allocate \$75,000 towards it. Executive Director Holloman researched and feels it is best to not purchase the phone and computer equipment outright, but to go with a company that will provide the server, networking, new phones, additional phone for conference room, power over Ethernet connection, monthly computer maintenance, firewall, annual evaluation, and computer equipment. The three companies from most expensive to least expensive are VC3 located in Morehead City (currently being used by Town of Leland), Computer Warriors located in Leland, and ATMC corporate entity that has many locations. No increase in engineering cost for this year for the annual inspection report. The water rate did increase. Director Holloman reviewed a list of projects that need to be completed next year: immediate intermediate booster pump station, engineering permitting for the generator project, the concrete walkway, and surveying right away surveying. The Board will vote on the FY 2021-2022 budget on June 7th, 2021.

Director Rivenbark's concern with the phone and computer system is that we have gotten references to make sure customer service and service agreements are favorable to the customer. Director Blanchard advised looking back at ATMC after three years to see if their service has changed and for cost considerations. Director Rivenbark, Blanchard, and DeVane stated Executive Director Holloman should make the decision

The FY 21-22 budget is a 4% increase from the FY20-21 budget due primarily to operating capital expenses and building the R & R Fund.

ADJOURNMENT

There being no further business, Chairman Leonard adjourned the meeting at 9:56 a.m.

Respectfully Submitted,

Tim Holloman, Executive Director

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes

May 10, 2021

Chairman Leonard called to order the Authority meeting scheduled on May 10, 2021, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority’s office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Milliken gave the invocation.

Roll Call by Chairman Leonard:

Present: Norwood Blanchard, Patrick DeVane, Wayne Edge, Harry Knight, Al Leonard, Al Milliken, Phil Norris, Charlie Rivenbark, William Sue, Frank Williams, and Rob Zapple

Present by Virtual Attendance: Jackie Newton, Bill Saffo, and Chris Smith

Absent: None

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Tony Boahn P.E., McKim & Creed, Patrick Flanagan, COG, and Danielle Hertzog, Financial Administration Assistant Temp

Guests Present: John Nichols

Guests Virtual Attendance: Robert Harris, Anthony Colon, Heidi Cox, Matt Hourihan, Glenn Walker, and John Malone

PLEDGE OF ALLEGIANCE: Vice-Chairman Rivenbark led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 - Minutes of Regular Board Meeting April 12, 2021

C2 – Kinds Bluff Monthly Operations and Maintenance Report

C3- Bladen Bluffs Monthly Operations and Maintenance Reports

C4 – Retainer for Engineering Services Agreement: McKim & Creed in the amount of \$21,000 for the Fiscal Year 2021-2022

C5 – Retainer for General Counsel Services Agreement: Matthew Nichols, Attorney at Law for \$195 per hour for FY 2021-2022

C6 – Minutes of March 15, 2021, Long Range Planning Meeting

C7 – Line-item adjustments for March

Motion: Director Zapple **MOVED**; seconded by Director Rivenbark, approval of the Consent Agenda C2-C7 Items as presented. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	12	0	0	0

C1 - Minutes of Regular Board Meeting April 12, 2021

Director Zapple wanted meetings changed to reflect under C1- NB3 that he felt customers should not have to pay for water they did not receive. They should only be responsible for the water they used. Also NB5 - The video equipment upgrade cost can be up to \$5,000.

Motion: Director DeVane **MOVED**; seconded by Director Rivenbark, approval of the Amendment Consent Agenda C1 Item to be updated. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	12	0	0	0

PUBLIC HEARING: PRESENTED DRAFT BUDGET FOR THE FISCAL YEAR 2021-2022 BUDGET AND BUDGET ORDINANCE:

Motion to open Public Hearing per North Carolina General Statute Section 159-12

Motion: Director Williams **MOVED**; seconded by Director Edge, to open Public Hearing. Upon vote, the **MOTION CARRIED UNANIMOUSLY**.

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	12	0	0	0

Review of Fiscal Year 2021-2022 Budget and Budget Ordinance for Consideration of Approval On June 7th, 2021.

Director Zapple has questions regarding the New Hanover Country Contract payment amount. NB1-24 under FY 22-23, the bi-annual payment amount stated is \$174,058.68. However, NB1-25 under the Fiscal Yr. Totals amount stated is \$258,834.63. Executive Director Holloman advised he will double-check the payment amount and updated it before the June 7, 2021 Board meeting.

No public written comments with concern for the Fiscal year 2021-2022 budget.

Motion to close Public Hearing per North Carolina General Statute Section 159-12

Motion: Director Milliken **MOVED**; seconded by Director Blanchard, to close Public Hearing. Upon vote, the **MOTION CARRIED UNANIMOUSLY.**

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith	X			
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	12	0	0	0

NEW BUSINESS

NB1 - Finance Committee Comments and Review of Draft Recommended Budget for the Fiscal Year 2021-2022(Finance Committee Chairman Al Leonard)

Chairman Leonard advised the Finance Committee had a unanimous motion to recommend this budget be approved at the June 7, 2021 board meeting. Director Zapple questioned if it was realistic for the repair and replacement balance to grow to three million over the next 10 years due to the funds needing to be used over time. Executive Director Holloman advised with the increase in rates and the capital expenditures will come out of the operating fund to allow for the build-up of the renewal and replacement fund.

ENGINEER’S COMMENTS

No comments.

ATTORNEY COMMENTS

No comments.

EXECUTIVE DIRECTOR REPORT

EDR1 - Customers’ Water Usage Report for Fiscal Year to Date Ending April 30, 2021

Executive Director Holloman reported that during April 2021, Brunswick County was above projections, while Pender County and CFPUA were slightly below projections. Monthly revenue was slightly up as well.

EDR2 – Operating Budget Status, Ending March 31st, 2021

Executive Director Holloman reported operating revenue is at sixty-nine percent. The only item to come in over budget is the FEMA Reimbursement, and we are still awaiting thirteen thousand for administration cost reimbursement. It is unknown if it will be received in FY 20/21 or FY 21/22. Administration expenditure is at sixty-six percent. Operating expenditures are at fifty-four percent.

EDR3 – Report of Activities

Executive Director Holloman informed the board that letters have been sent requesting support of HB 459 to allow Authorities to have permanent license tags on their vehicles again; the permanent tags will save the Authority money. We have renewed participation in the Lower Cape Fear River Basin Research Project at UNCW. 50th Anniversary Plaques for each member of the Authority are being prepared to be presented at their Board Meetings. May 11th is the Authority anniversary. Kings Bluff elevated transmission line (the 48-inch line) has been inspected and the Board will receive a report next month.

DIRECTOR’S COMMENTS AND/OR FUTURE AGENDA ITEMS

Director DeVane was concerned about the Bladen Bluff riverbank erosion in the report states that it is continuing to erode. Tony Boahn advised there has been a slight bit of erosion due to the river level being higher. Tony further commented that the most recent thing he saw was nothing to be concerned about. Director DeVane questioned if the erosion was covered under FEMA. Tony Boahn advised we only had a one-year warranty with the Contractor.

PUBLIC COMMENT

Glen Walker thanked Executive Director Holloman for making the comments to our legislative folks opposing the HB on the intra-basin transfer, and he would also encourage them to comment on opposing the intra-basin transport itself, or anything that would transfer from the Cape Fear River Basin to the northeast, Cape Fear River Basin.

ADJOURNMENT

There being no further business, Chairman Leonard adjourned the meeting at 9:48 a.m.

Respectfully Submitted:

Norwood Blanchard, Secretary

Long-Range Committee Meeting Minutes

May 10th, 2021

Chairman Leonard called to order the Long Range Planning Committee Meeting on March 8, 2021, at 10:15 a.m. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

Present: Al Leonard, Charlie Rivenbark, Frank Williams, Al Milliken, Harry Knight, Patrick DeVane, Norwood Blanchard, and John Nichols

Present by Internet/Telephone: Kenny Keel

Absent: Carel Vandermeiden

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Tony Boahn P.E., McKim & Creed, Patrick Flanagan, COG, and Danielle Hertzog, Financial Administration Assistant Temp

Guest: Matt Hourihan

CAPITAL IMPROVEMENT PLAN REVIEW OF DRIVERS AND DISCUSSION

Tony Boahn presented the current Capital Improvement Plan (CIP) from 2020 thru 2045 including Kings Bluff, Raw Water facilities, and Bladen Bluff water treatment facility. However, he mainly forced on Kings Bluff. The CIP had several factors including the category of need, capacity issue, does it need to be replaced or rehabilitated, and is there a maintenance efficiency or redundancy issue. They assigned each CIP a criticality score as far as whether it's a high priority, low priority, also looked at no consequence if no action. There are three primary drivers first is demand and capacity, the second being life cycle, and the third redundancy and resiliency.

When the raw water main is complete it will be able to handle sixty-two million gallons per day. Executive Director Holloman recommended the board revisit this topic in May of 2023, which would be five years from the original survey. Tony Boahn that we should do a review each year with our customers to see where they think they will be in ten years. Tony Boahn list of projects to come up are; adding a fourth pump at KB, adding a fifth pump at KC, new generators (58-year-old), pig the 48" water main., pig the 54" water main, walkway, and air backwash building replacement (built in the '80s), meter and value upgraded, 20million ground tank, booster pump shelter, booster pump station upgraded, replace raw water pumps 1,4, and 5, SCADA improvements, new surge tank at KB, 48" parallel raw water main US 421.

He would like to remove replace generator radiators and generator building ventilations upgraded due to maintenance completed and they are working correctly now. Executive Director Holloman advised the board to comment next month about what needs to be removed or added to the CIP.

Executive Director Holloman suggests that LCFWASA needs three to five right-of-way access points that connect to the main right away because you are having to access the LCFWASA through private property land. This would be an item for the long-term CIP. Director Rivenbark and Blanchard agreed with Executive Director Holloman. John Nichols is concerned about the maintenance costs for the fourth and fifth pumps. Mr. Nichols is in favor of a fourth but thinks pump five should be moved out on the timeline. Director Rivenbark questioned the life cycle of the pumps and wanted to know about new technology coming along that could make pumps obsolete or less provision. John Nichols advised that could happen, but you hope it is better technology. We try to rebuild and repair pumps to extend their lives. Director Blanchard wanted to how long a pump would take to repair. John Nichols advised it could take months, but the state-mandated requirements we have one redundant pump.

TAKE OR PAY INITIAL PRESENTATION AND DISCUSSION

Matthew Nichols presented the take or pay presentation; he assembled some of this information from the School of Government crafting Interlocal water and wastewater agreements. These agreements are being used in North Carolina however there is no standard form. They are agreements that have been negotiated between the customer and the Authority. These agreements can get complicated. He had a hand out from North Texas Municipal Water District Q&A so that the board could see how another district was managing Take or Pay.

Matt Nichols suggested the board consider the following on the subject of take or pay; what is the term of the agreement, when is the take or pay identified or nominated, what is the justification for deficiency and/or breach of agreement, and would you have fixed or adjusted quantity.

Related to the considerations you will want to look ahead and be thinking about what a potential dispute would be, damages, relationship to the fee increase, and negotiations with different customers. Director Williams is still unsure as to whether or not we need to do this. His main concern is to make sure that down the road if something changes with any one of our customers that the other customers aren't penalized and it still stays a truly regional system. Director Williams suggested that we identify a threshold that would meet our needs and that the threshold is not a number the customer has dropped below previously.

Director Blanchard thought of the Take or Pay as an overreaction, due to water is a commodity that all of us need. Director Rivenbark states if we do not have a plan B or guarantees he is concerned for the future. Chairman Leonard advised we could see the Take or Pay is a way to avoid debt and assist with the CIP. If we are going to complete the projects on the CIP we need some commitment to have a revenue stream to pay for those millions of dollars.

Kenny Keel questioned can that be reconciled on an annual basis? Pender County has a contract with Wallace that is Take or Pay, and it is based on an annual minimum, where we may use less in one month but more in another, and ultimately pay on an annual basis Director DeVane knows this a big picture topic and it should be undertaken over the next twelve months. All the directors agree with Director DeVane.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

No comments.

FUTURE MEETINGS

June 7th and August 9th. The July 12th will be skipped due to Director Williams not being able to attend.

ADJOURNMENT

There being no further business, Chairman Leonard adjourned the meeting at 11:32 a.m.

Respectfully Submitted:

Norwood Blanchard, Secretary

COUNTY OF BRUNSWICK
PUBLIC UTILITIES DEPARTMENT
Kings Bluff Pump Station



246 Private Road
Riegelwood, NC 28456
(910) 655-4799 Office
(910) 655-4798 FAX

TO: Tim Holloman

FROM: Jack Hogan

DATE: 6/1/2021

SUBJECT: Monthly maintenance report for May 2021

Mr. Holloman,

The Maintenance and Operations of the king's bluff facility for the month of May was performed as prescribed in the station SOP'S and other items are as follows.

The diesel drive booster pumps along with the standby SCADA generator located at the raw tank and the SCADA generator located at INVISTA / CFPUA vaults off HWY 421 were ran and tested weekly and verified standby ready.

KB personnel completed all locates issued by the 811 system.

KB personnel completed cleaning out the interior and changing both drain valves on # 1 surge tank.

KB personnel completed PM on # 1 & # 3 HVAC units located at the VFD room.

KB personnel repaired coolant leak on # 2 EMD generator.

Contractors

RT Marine & Generator repaired the digital operating panel on the Kohler generator located at the raw tank under warranty.

Melton completed quarterly PM on station and field generators and booster pumps located at the raw tank.

Thank You,
Jack Hogan
Kings Bluff Pump Station

Smithfield.

To: Tim Holloman - LCFWASA

From: James Kern – Bladen Bluffs SWTP ORC

Date: 6/1/21

Subject: May 2021 Operations

During the month of May, Bladen Bluffs SWTP operated a total of 16 days, treating 37.637 million gallons of water.

We used:

21,359 lbs. of aluminum sulfate (Alum)

6,272 lbs. of sodium hydroxide (Caustic)

994 lbs. of sodium hypochlorite (1,996 gallons of 6% Chlorine Bleach)

James Kern
Water Treatment Plant
Supervisor

Smithfield.
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(910) 862-3114
(910) 862-3146
(910) 733-0016 mobile
jkern@smithfield.com

Bladen Bluffs Surface Water Treatment
Plant
17014 Highway 87 West
Tar Heel, NC 28392
www.smithfieldfoods.com

Monthly Operating Reports (MORs) Summary

(No user data entry – all values are auto-populated.)

Year: <u>2021</u>	PWS Name: <u>Bladen Bluffs Water System</u>	PWSID# : <u>NC5009012</u>
Month: <u>May</u>	Facility Name: <u>Bladen Bluff</u>	

Combined Filter Effluent (CFE) Turbidity

Samples exceeding 1 NTU (count): <u>0</u>	Number of samples required: <u>87</u>
Samples exceeding .3 NTU (count): <u>0</u>	Number of samples taken: <u>87</u>
Samples exceeding .3 NTU (pct): <u>0.0%</u>	Highest single turbidity reading NTU: <u>0.092</u>
	Monthly average turbidity NTU: <u>0.034</u>

Individual Filter Effluent (IFE) Turbidity

1) Was each filter <u>continuously</u> monitored for turbidity?	Yes	<u>X</u>	No	
2) Was each filter's monitoring results <u>recorded every 15 minutes</u> ?	Yes	<u>X</u>	No	
3) Was there a failure of the continuous turbidity monitoring equipment?	Yes		No	<u>X</u>
4) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements?	Yes		No	<u>X</u>
5) Was any individual filter turbidity level > 0.5 NTU in two consecutive measurements at the end of 4 hours of operation after the filter has been backwashed or otherwise taken offline?	Yes		No	<u>X</u>
6) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements in each 3 consecutive months?	Yes		No	<u>X</u>
7) Was any individual filter turbidity level > 2.0 NTU in two consecutive measurements in 2 consecutive months?	Yes		No	<u>X</u>

Entry Point Residual Disinfectant Concentration (EPRD)

Disinfectant Used <u>Chlorine</u>	Number of samples required <u>87</u>
Minimum EPRD concentration <u>0.6600</u>	Number of samples taken <u>87</u>

Distribution Residual Disinfectant Concentration

Number of samples under 0.010 mg/L (without any detectable) excluding where HPC is \leq 500/mL	<u>0</u>
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Contact Time (CT) Ratio

Lowest CT ratio reading <u>19.73</u>	Number of CT ratios required <u>16</u>
Number of CT ratios below 1.0 <u>0</u>	Number of CT ratios calculated <u>16</u>

Remarks From General Info Worksheet

By checking this box, the ORC certifies that the requirements of 15A NCAC 18C .1301 "General Requirements", .1302 "Tests, Forms, and Reporting", and .1303 "Facility Oversight" have been met for the month of May, 2021 and that records documenting compliance with this rule are maintained on the premises and available for inspection upon request.

NCDENR/DEH
PWSS
Version: V02 10-00

COMPLETED BY:	James Kern	
CERTIFICATE GRADE:	A - Surface	CERTIFICATE NUMBER: 120147

Bladen Bluffs SWTP Maintenance Report

Date: 6/1/2021

ISSUE:

PLAN OF ACTION:

Air on finished water line (from GAC)	Replacing air relief valves on eff. line
Running spare cl2 lines to settled/finished	Getting quotes
Fire system supply redesign	IN PROGRESS
River bank eroding	Tim and engineer inspected
Sump pump check valve needs replacement	Scheduled repair
Lagoons need grass pulled	IN PROGRESS
Chlorine pump #2 dampener replacement	Scheduled repair
Raw water Rosemont clogged	FIXED
Filter #1 FVC failed	FIXED (motor)
CAT generators need new batteries	Scheduled

CONSENT AGENDA (CA-6)

Lower Cape Fear Water & Sewer Authority

CONSENT ITEM- Background: Line-Item adjustments are made to more closely align revenues and expenditures to actuals without exceeding or decreasing the approved or amended budget

LINE ITEM ADJUSTMENTS FOR 4/30/21

Operating Fund:	Line-Item Budget Amount prior to Adjustment	Decrease	Increase	Budget Amount as of 4/30/21
REVENUE				
EXPENSES				
4055-01 – Office General	\$ 14,000		\$ 3,000	\$ 17,000
Office Utilities	\$ 5,000		\$ 500	\$ 5,500
Office Expense	\$ 29,000		\$ 7,000	\$ 36,000
4070-01- Travel and Training	\$ 15,000		\$ 1,000	\$ 16,000
4520-01 – Utilities	\$ 871,050	\$(11,500)		\$ 863,550
Total	6,255,795	\$(11,500)	\$11,500	\$ 6,255,795

AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: 6/7/2021

Re: FY 2021-2022 Draft Fiscal Year Budget

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: The Finance Committee has met and reviewed drafts since March and recommends the FY 2021-2022 Budget as presented during the Public Hearing on May 10, 2021 for adoption on June 7th, 2021. No written comments have been received as of publication of this agenda.

Action Requested: Motion to Approve or Disapprove