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AGENDA

Lower Cape Fear Water & Sewer Authority
1107 New Pointe Boulevard, Suite # 17, Leland, North Carolina
9:00 a.m. – Regular Monthly Board Meeting
April 12, 2021

MEETING CALL TO ORDER: Chairman Leonard

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF CONSENT AGENDA

- C1** - Minutes of Regular Board Meeting March 8, 2021
- C2** - Kings Bluff Monthly Operations and Maintenance Report
- C3** - Bladen Bluffs Monthly Operations and Maintenance Reports
- C4**- Departmental Line-Item Adjustment Summary

NEW BUSINESS

- NB1** - Resolution Adopting the Lower Cape Fear Water and Sewer Authority's Local Water Supply Plan for Bladen Bluffs Regional Surface Water System PWSID 50-09-012 for Calendar Year 2020
- NB2**- Attendance Policy for Regular Meetings
- NB3** - Take or Pay discussions regarding the consideration of adopting such a policy for LCFWASA customers
- NB4** – Consider approval of purchasing and installing a new HVAC unit to replace the existing unit.
- NB5** – Consider approving the Finance Committee's recommendation to acquire the video equipment to accompany the existing audio upgraded equipment this Fiscal year.
- NB6**-Budget Amendment #5
- NB7**-Budget Amendment #6
- NB8**-Resolution Recognizing National Drinking Water Week

ENGINEER'S COMMENTS

ATTORNEY COMMENTS

EXECUTIVE DIRECTOR REPORT

- EDR1** – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending March 31, 2021

Lower Cape Fear Water & Sewer Authority

1107 New Pointe Blvd, Suite 17
Leland, North Carolina 28451



phn 910.383.1919 fax 910.383.1949
www.lcfwasa.org

Water is Our Business

CLOSED SESSION

CS1-Closed session in accordance with N.C.G.S. sec. 143-318.11(a) (3) and (6) to preserve the Authority's Attorney Client Privilege and for Personnel Matters respectively

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS**PUBLIC COMMENT****ADJOURNMENT**

The next board meeting of the Lower Cape Fear Water & Sewer Authority is scheduled for Monday, May 10th at 9:00 a.m. in the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina.

AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: April 12, 2021

Re: Consent Agenda

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Please find enclosed, items of a routine nature for consideration and approval by the Board of Directors with one motion. However, that does not preclude a board member from selecting an item to be voted upon individually, if so desired.

C1 - Minutes of Regular Board Meeting March 8th, 2020

C2 - Kings Bluff Monthly Operations and Maintenance Report

C3 - Bladen Bluffs Monthly Operations and Maintenance Reports

C4- Departmental Line-Item Adjustment Summary

Action Requested: Motion to approve/disapprove Consent Agenda

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes

March 8, 2021

Chairman Leonard called to order the Authority meeting scheduled on March 8, 2021 at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Milliken gave the invocation.

Roll Call by Chairman Leonard:

Present: Norwood Blanchard, Wayne Edge, Al Leonard, Harry Knight, William Milliken, Jackie Newton, Charlie Rivenbark, William Sue, Frank Williams, and Rob Zapple

Present by Internet or Telephone: Patrick DeVane, Phil Norris, Bill Saffo

Absent: Chris Smith

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Tony Boahn P.E., McKim & Creed, and Allison Covington, Financial Administration Assistant

Guests Present: William C. Rivenbark, Matt Hourihan, John Malone, John Nichols, Glenn Walker, Elizabeth Meyer, Anthony Colon, and, Heidi Cox.

PLEDGE OF ALLEGIANCE: Chairman Leonard led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 - Minutes of Regular Board Meeting February 8th, 2021

C2 - Kings Bluff Monthly Operations and Maintenance Report

C3 - Bladen Bluffs Monthly Operations and Maintenance Reports

Motion: Director Rivenbark MOVED; seconded by Director Blanchard, approval of the Consent Agenda Items as presented. Upon roll call vote, the **MOTION CARRIED.**

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith				X
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	13	0	0	1

PRESENTATION:

William C. Rivenbark, Professor at UNC School of Government spoke on key points of Financial Management as it pertains to the Lower Cape Fear Water and Sewer Authority. He stated that local governments and public authorities are required by law to adopt a balanced budget ordinance, where the sum of estimated net revenues plus appropriated fund balance equals appropriations. The budget should be submitted to the governing board no later than June 1. The budget must be adopted by July 1. North Carolina government entities must follow the Balanced Budget Formula, which states: Estimated Revenues + Appropriated Fund Balance = Appropriations.

Mr. Rivenbark stated that under certain conditions, it is ok to dip into your savings account and appropriate some of our cash reserves. If you have a good fund balance and policy in place, and you are carrying good cash reserves, there is nothing wrong with utilizing cash reserves. He cautioned to be mindful that there is a threshold for your cash reserves. At 8%, the Local Government Commission (LGC) estimates the Authority has enough cash reserves to sustain 2 months of operations. When you drop below 8%, you will receive a letter from LGC that will tell you to increase your cash reserves.

Fund Balance is very significant. It is essential for working capital, emergencies, as a source of capital financing, bond rating, and balancing the budget. Mr. Rivenbark recommended that the Authority adopt by resolution a fund balance policy.

Mr. Rivenbark also noted that the Authority doesn't currently have a strategic long-term plan. He did acknowledge that there is a lot of planning as it pertains to the Capital Investment Program. Long-term planning should state the vision, mission, and overarching goals of the respective organization and community. Mr. Rivenbark believes it is a very healthy conversation to have as a board to discuss where you would like to see the Authority be in the next 5 plus years. He recommends setting no more than 4 goals to focus on over the next 5 years. Once those goals are set, the annual operating and capital budgets are used to find service and infrastructure strategies to make progress toward selected goals.

Mr. Rivenbark acknowledged that the Authority has Capital Budgeting & Finance in place. Local governments and public authorities often use a separate process, known as capital budgeting, for acquiring major capital assets. When the capital budget includes a multi-year forecast of capital needs, it becomes a Capital Improvement Program. There are 2 parts to the Capital Improvement Program. The first year is considered the Capital Budget, and that's what you adopt by law. The planning years is the actually Capital Improvement Program. When it comes to financing, there are 2 options. The first option is Pay-as-you-go financing. This may include current year revenues, fund balance, capital reserve fund, or grants. The other option is to use debt financing. This would include general obligation bonds, revenue bonds, special obligation bonds, project development financing, or installment financing.

NEW BUSINESS**NB1- Resolution Awarding Annual Audit Contract for Fiscal Year Ending June 30, 2021 to Thompson, Price, Scott, Adams, & Co. in the amount of \$8,000.**

Executive Director Holloman stated that there have been no significant changes, and requested the Board's approval. Director William inquired how long the Authority had been using Thompson, Price, Scott, Adams, & Company. Executive Director Holloman said 6 years, but stated he would verify. He also stated that typically the same Audit Company was kept for 5 years, and wanted to retain our current auditors for another 3 years, as he has only worked with them for 2 years. Director Williams recommended that we have a different representative to handle the audit this year if we chose to stay with the same company.

Motion: Director Williams MOVED; seconded by Director Milliken, approval of the Annual Audit Contract for Fiscal Year Ending June 30, 2021 to Thompson, Price, Scott, Adams, & Co., with the request of different staff member performing the audit, in the amount of \$8,000. Upon roll call vote, the **MOTION CARRIED.**

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			

Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith				X
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	13	0	0	1

NB2- Change of Regular Meeting Date.

The AWWA Conference is scheduled for the same day as our regularly scheduled June 14th. Executive Director Holloman recommended changing the meeting date to June 7th or June 21st. Director Blanchard recommended June 7th.

Motion: Director Blanchard MOVED; seconded by Director Sue, approval of the Regular Board Meeting for June 2021 is changed to June 7, 2021. Upon roll call vote, the **MOTION CARRIED.**

	<u>For</u>	<u>Against</u>	<u>Abstained</u>	<u>Absent</u>
Norwood Blanchard	X			
Wayne Edge	X			
Patrick DeVane	X			
Harry Knight	X			
Al Leonard	X			
Jackie Newton	X			
Phil Norris	X			
Al Milliken	X			
Charlie Rivenbark	X			
Bill Saffo	X			
Chris Smith				X
Bill Sue	X			
Frank Williams	X			
Rob Zapple	X			
	13	0	0	1

ENGINEER'S COMMENTS

Tony Boahn reported that the 54-Inch Parallel Raw Water Main project was progressing on schedule. The final permit package for the 4th pump was submitted to the NCDEQ-PWS has been approved.

ATTORNEY COMMENTS

Attorney Matt Nichols updated the Board that there have been 3 quotes on moving the mobile home and that we would discuss them in the April meeting. Director Sue asked a specific question that the Attorney was unable to answer unless the Board went into a Closed Session.

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending January 31, 2021

Executive Director Holloman reported that during the Month of February 2021, Brunswick and Pender County were slightly below projections, while CFPUA were above projections, We are overall only \$13,448.59 over projections for this time of year.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

Executive Director Holloman announced that next month there will be a discussion about Take or Pay policy. There will also be a discussion about allowing the public access to Board meeting again by July 2021. Remote attendance policy options will also be discussed. Executive Director Holloman and Financial Administrative Assistant Allison Covington both completed the Notary Public course and test, and will be sworn in to office. The last payment from FEMA was received for the amount of \$54,000.

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business, Director Rivenbark adjourned the meeting at 10:35 a.m.

Respectfully Submitted:

Norwood Blanchard, Secretary

COUNTY OF BRUNSWICK
PUBLIC UTILITIES DEPARTMENT
Kings Bluff Pump Station



246 Private Road
Riegelwood, NC 28456
(910) 655-4799 Office
(910) 655-4798 FAX

TO: Tim Holloman

FROM: Jack Hogan

DATE: 4/1/2021

SUBJECT: Monthly maintenance report for March 2021

Mr. Holloman,

The Maintenance and Operations of the king's bluff facility for the month of March was performed as prescribed in the station SOP'S and other items are as follows.

The diesel drive booster pumps along with the standby SCADA generator located at the raw tank and the SCADA generator located at INVISTA / CFPWA vaults off HWY 421 were ran and tested weekly and verified standby ready.

KB personnel completed all locates issued by the 811 system.

KB personnel completed PM and flushing the cooling water system and halon fluid strainers 1 & 2 for the GE motors 1,4 & 5.

KB personnel assisted Underwood Pump Co. with the removal of the original Val-Matic actuator valve and installation of rebuilt valve on # 5 pump discharge line.

KB personnel have been prepping EMD generators for possible summer power curtailments with Duke Energy.

KB personnel repaired leak on the potable waterline coming in the operations area of station.

KB personnel completed PM of the surge tank level control equipment that maintains the level of air and water in the surge tanks.

Contractors:

Underwood replaced the original Val-Matic valve on # 5 pump discharge line.

NEWCOMB completed quarterly PM on the # 1 & 3 HVAC units.

Thank You,
Jack Hogan
Kings Bluff Pump Station



To: Tim Holloman - LCFWASA

From: James Kern – Bladen Bluffs SWTP ORC

Date: 4/1/21

Subject: March 2021 Operations

During the month of March, Bladen Bluffs SWTP operated a total of 21 days, treating 51.126 million gallons of water.

We used:

36,212 lbs. of aluminum sulfate (Alum)

8,925 lbs. of sodium hydroxide (Caustic)

1,027 lbs. of sodium hypochlorite (2,062 gallons of 6% Chlorine Bleach)

James Kern
Water Treatment Plant
Supervisor

(910) 862-3114
(910) 862-3146
(719) 761-0026 mobile
kern@smithfield.com

Smithfield
Good food. Responsibly.®

Bladen Bluffs Surface Water Treatment
Plant
17014 Highway 87 West
Tar Heel, NC 28392
www.smithfieldfoods.com

Monthly Operating Reports (MORs) Summary

(No user data entry – all values are auto-populated.)

Year: 2021 PWS Name: Bladen Bluffs Water System PWSID#: NC5009012
 Month: March Facility Name: Bladen Bluff

Combined Filter Effluent (CFE) Turbidity

Samples exceeding 1 NTU (count):	<u>0</u>	Number of samples required:	<u>113</u>
Samples exceeding .3 NTU (count):	<u>0</u>	Number of samples taken:	<u>114</u>
Samples exceeding .3 NTU (pct):	<u>0.0%</u>	Highest single turbidity reading NTU:	<u>0.085</u>
		Monthly average turbidity NTU:	<u>0.047</u>

Individual Filter Effluent (IFE) Turbidity

1) Was each filter <u>continuously</u> monitored for turbidity?	Yes	<u>X</u>	No	<u></u>
2) Was each filter's monitoring results <u>recorded every 15 minutes</u> ?	Yes	<u>X</u>	No	<u></u>
3) Was there a failure of the continuous turbidity monitoring equipment?	Yes	<u></u>	No	<u>X</u>
4) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements ?	Yes	<u></u>	No	<u>X</u>
5) Was any individual filter turbidity level > 0.5 NTU in two consecutive measurements at the end of 4 hours of operation after the filter has been backwashed or otherwise taken offline ?	Yes	<u></u>	No	<u>X</u>
6) Was any individual filter turbidity level > 1.0 NTU in two consecutive measurements in each 3 consecutive months ?	Yes	<u></u>	No	<u>X</u>
7) Was any individual filter turbidity level > 2.0 NTU in two consecutive measurements in 2 consecutive months ?	Yes	<u></u>	No	<u>X</u>

Entry Point Residual Disinfectant Concentration (EPRD)

Disinfectant Used	<u>Chlorine</u>	Number of samples required	<u>113</u>
Minimum EPRD concentration	<u>0.7600</u>	Number of samples taken	<u>114</u>

Distribution Residual Disinfectant Concentration

Number of samples under 0.010 mg/L (without any detectable) excluding where HPC is ≤ 500/mL	<u>0</u>
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Contact Time (CT) Ratio

Lowest CT ratio reading	<u>14.27</u>	Number of CT ratios required	<u>21</u>
Number of CT ratios below 1.0	<u>0</u>	Number of CT ratios calculated	<u>21</u>

Remarks From General Info Worksheet

☒ By checking this box, the ORC certifies that the requirements of 15A NCAC 18C .1301 "General Requirements", .1302 "Tests, Forms, and Reporting", and .1303 "Facility Oversight" have been met for the month of March, 2021 and that records documenting compliance with this rule are maintained on the premises and available for inspection upon request.

NCDENR/DEH
 PWSS
 Version: V02.10-00

COMPLETED BY:

James Kern

CERTIFICATE GRADE:

A - Surface

CERTIFICATE NUMBER:

120147

Bladen Bluffs SWTP Maintenance Report

Date: 4/1/2021

ISSUE:

PLAN OF ACTION:

Air on finished water line (from GAC)	Replacing air relief valves on eff. line
Running spare cl2 lines to settled/finished	Getting quotes
Fire system supply change to county water	IN PROGRESS
Chemical Pump PM due	COMPLETE
River bank eroding	Informed Tom
Sump pump check valve needs replacement	Scheduled repair
Lagoons need grass pulled	Getting quotes
Electric to lagoon lights needs repaired	Scheduled
Settled basins need cleaning	COMPLETE

CONSENT AGENDA (CA-4)**Lower Cape Fear Water & Sewer Authority**

CONSENT ITEM- Background: Line-Item adjustments are made to more closely align revenues and expenditures to actuals without exceeding or decreasing the approved or amended budget

LINE ITEM ADJUSTMENTS FOR 2/28/21

Operating Fund:	Line Item Budget Amount prior to Adjustment	Decrease	Increase	Budget Amount as of 2/28/21
REVENUE				
3001-01 - Brunswick County Public Utiliteis	\$ 1,303,072		\$ 12,800	\$ 1,315,872
3004-01 - Hwy 421	\$ 70,642	\$ (24,000)		\$ 46,642
3007-01- Sale tax Refund Revenue	\$ 56,000		\$ 11,200	\$ 67,200
Total	\$ 1,429,714	\$ (24,000)	\$ 24,000	\$ 1,429,714
EXPENSES				
4001-01 – Salary	\$163,206		\$8,300	\$ 171,506
4015-01 – Payroll Taxes	\$16,002		\$1,700	\$ 17,702
4029-01 – Retirement	\$17,790		\$2,500	\$ 20,290
4035-01 – 401k Employer Contribution	\$4,925		\$550	\$ 5,475
4047-01 – Auditor	\$7,000		\$1,200	\$ 8,200
4055-01 – Office Expense	\$18,000		\$2,000	\$ 20,000
4038-01 - Insurance Group	\$36,260		\$8,200	\$ 44,460
4039-01 -Insurance Property	\$120,000		\$18,000	\$ 138,000
4520-01 – Utilities- KB Pump Station	\$925,000	(\$42,450)		\$ 882,550
Total	\$1,308,183	(\$42,450)	\$42,450	\$ 1,308,183

AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: April 12, 2021

Re: Resolution Adopting the Lower Cape Fear Water and Sewer Authority's
Local Water Supply Plan for Bladen Bluffs Regional Surface Water
System, PWSID 50-09-012 for Calendar Year 2020

Authority staff has prepared the 2020 Local Water Supply Plan as required by the NC DEQ. The 2020 Local Water Supply Plan was submitted to the NC DEQ staff for review. We have recently received notification from the NC DEQ that our 2020 Local Water Supply Plan was approved.

The final step in this process is for the Board to adopt a resolution that approves the 2020 Local Water Supply Plan and authorizes its submittal to the NC DEQ. As the Local Water Supply Plan is used as a long range planning document by utilities and the NC DEQ, the NC DEQ believes that it is important for the governing bodies to be aware of long range water issues so they can be resolved in a timely manner.

Action Requested: Motion to approve/disapprove the Resolution Adopting the Lower Cape Fear Water and Sewer Authority's Local Water Supply Plan for Bladen Bluffs Regional Surface Water System, PWSID 50-09-012 for Calendar Year 2020

**Resolution Adopting the Lower Cape Fear Water & Sewer Authority's
Local Water Supply Plan
For Bladen Bluffs Regional Surface Water System, PWSID 50-09-012 for Calendar Year 2020**

Whereas, North Carolina General Statute 143-335 (l) requires that each system that provides public water services or plans to provide such services shall, either individually or together with other systems, prepare and submit a Local Water Supply Plan at least once each five years; and

Whereas, as required by the statute and in the interests of sound local planning, the Lower Cape Fear Water & Sewer Authority's Local Water Supply Plan for calendar year 2020 for the Bladen Bluffs Regional Surface Water System, has been developed and submitted to the Board of Directors for approval; and

Whereas, the Board of Directors for the Lower Cape Fear Water & Sewer Authority (Authority) find that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the Authority, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute.

Now, Therefore, Be It Resolved by the Chairman and Board of Directors of the Lower Cape Fear Water & Sewer Authority that the Local Water Supply Plan for calendar year 2020 for Bladen Bluffs Regional Surface Water System is approved for submittal to the Department of Environmental Quality, Division of Water Resources (Department); and

Be It Further Resolved that the Board of Directors of the Authority intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This Resolution adopted this 12th day of April, 2021.

Al Leonard, Chairman

ATTEST:

Norwood Blanchard, Secretary

Bladen Bluffs - LCFWSA

2020 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Bladen Bluffs - LCFWSA	PWSID:	50-09-012
Mailing Address:	1107 New Pointe Blvd., Suite # 17 Leland, NC 28451	Ownership:	Authority
Contact Person:	Tim Holloman	Title:	Executive Director
Phone:	910-383-1919	Cell/Mobile:	--
Secondary Contact:	James Kern	Phone:	910-733-0016
Mailing Address:	PO Box 100 Tar Heel, NC 28392	Cell/Mobile:	--

Provisional

Distribution System

Line Type	Size Range (Inches)	Estimated % of lines
Ductile Iron	24	100.00 %

What are the estimated total miles of distribution system lines? **1 Miles**

How many feet of distribution lines were replaced during 2020? **0 Feet**

How many feet of new water mains were added during 2020? **0 Feet**

How many meters were replaced in 2020? **0**

How old are the oldest meters in this system? **0 Year(s)**

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? **0**

What is this system's finished water storage capacity? **4.0000 Million Gallons**

Has water pressure been inadequate in any part of the system since last update? *Line breaks that were repaired quickly should not be included* **No**

Programs

Does this system have a program to work or flush hydrants? **No**

Does this system have a valve exercise program? **No**

Does this system have a cross-connection program? **No**

Does this system have a program to replace meters? **No**

Does this system have a plumbing retrofit program? **No**

Does this system have an active water conservation public education program? **No**

Does this system have a leak detection program? **No**

Water Conservation

What type of rate structure is used? **Other**

How much reclaimed water does this system use? **0.0000 MGD** For how many connections? **0**

Does this system have an interconnection with another system capable of providing water in an emergency? **Yes**

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Cape Fear River (02-3)	100 %	Bladen	100 %

What was the year-round population served in 2020? 0

Has this system acquired another system since last report? No

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	0	0.0000	0	0.0000
Commercial	0	0.0000	0	0.0000
Industrial	0	0.0000	0	0.0000
Institutional	0	0.0000	0	0.0000

How much water was used for system processes (backwash, line cleaning, flushing, etc.)? 0.0560 MGD

Water Sales

Purchaser	PWSID	Average Daily Sold (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size(s) (Inches)	Use Type
Smithfield Packing Company	03-09-527	2.4900	259	4.0000		Yes	No	24	Regular

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	1.5907	3.6800	May	1.7394	3.4900	Sep	2.0721	4.0500
Feb	1.9100	3.9600	Jun	1.8190	3.5500	Oct	2.1159	4.0000
Mar	1.7810	3.8700	Jul	1.6741	3.1500	Nov	1.5259	4.1200
Apr	2.1003	4.3000	Aug	1.9291	3.6300	Dec	1.7291	3.0200



Surface Water Sources

Stream	Reservoir	Average Daily Withdrawal MGD	Days Used	Maximum Day Withdrawal (MGD)	Available Raw Water Supply MGD	* Qualifier	Usable On-Stream Raw Water Supply Storage (MG)
Cape Fear River		2.5878	259	4.3000	6.0000	T	0.0000

* Qualifier: C=Contract Amount, SY20=20-year Safe Yield, SY50=50-year Safe Yield, F=20% of 7Q10 or other instream flow requirement, CUA=Capacity Use Area Permit

Surface Water Sources (continued)

Stream	Reservoir	Drainage Area (sq mi)	Metered?	Sub-Basin	County	Year Offline	Use Type
Cape Fear River		4,900	Yes	Cape Fear River (02-3)	Bladen		Regular

What is this system's off-stream raw water supply storage capacity? 0 Million gallons

Are surface water sources monitored? Yes, Daily

Are you required to maintain minimum flows downstream of its intake or dam? No

Does this system anticipate transferring surface water between river basins? No

Water Purchases From Other Systems

Seller	PWSID	Average	Days	Contract	Required to	Pipe	Use
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		Daily Purchased (MGD)	Used MGD	Expiration	Recurring	comply with water use restrictions?	Size(s) (Inches)	Type
Smithfield Packing Inc.	03-09-527	0.0000	0		Yes	No	24	Regular

Water Treatment Plants

Plant Name	Permitted Capacity (MGD)	Is Raw Water Metered?	Is Finished Water Output Metered?	Source
Bladen Bluffs Surface Water Tr	6.0000	Yes	Yes	Cape Fear River

Did average daily water production exceed 80% of approved plant capacity for five consecutive days during 2020? **No**

If yes, was any water conservation implemented?

Did average daily water production exceed 90% of approved plant capacity for five consecutive days during 2020? **No**

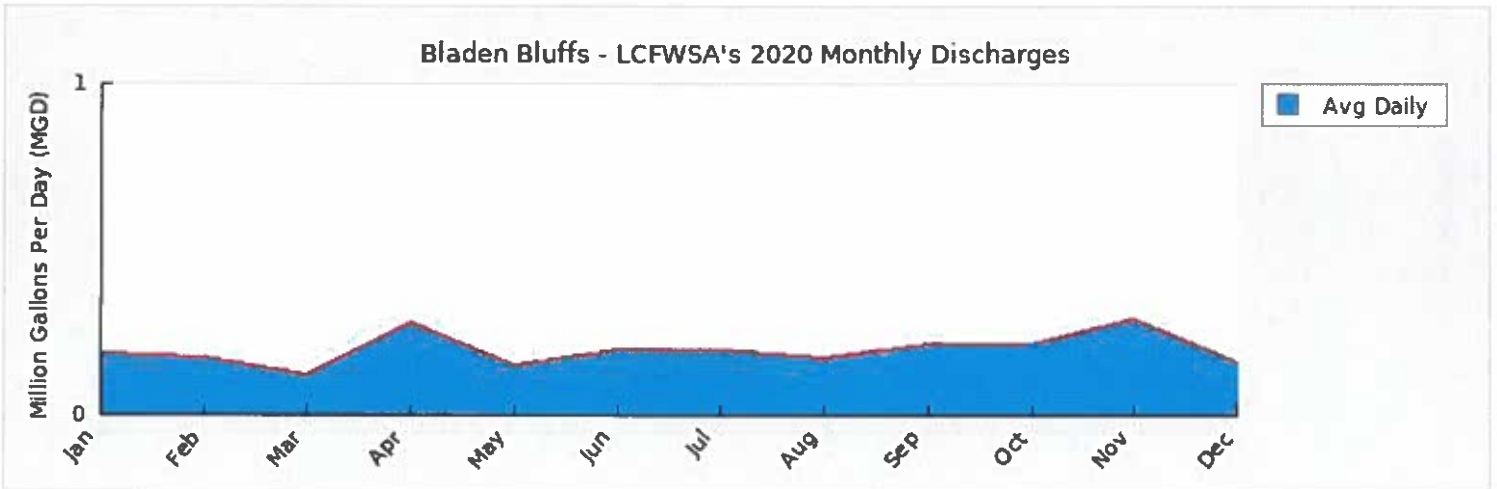
If yes, was any water conservation implemented?

Are peak day demands expected to exceed the water treatment plant capacity in the next 10 years? **No**

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.1903	May	0.1550	Sep	0.2149
Feb	0.1751	Jun	0.1985	Oct	0.2163
Mar	0.1253	Jul	0.1983	Nov	0.2963
Apr	0.2807	Aug	0.1742	Dec	0.1663



How many sewer connections does this system have? **0**

How many water service connections with septic systems does this system have? **0**

Are there plans to build or expand wastewater treatment facilities in the next 10 years? **No**

Wastewater Permits

Permit Number	Permitted Capacity (MGD)	Design Capacity (MGD)	Average Annual Daily Discharge (MGD)	Maximum Day Discharge (MGD)	Receiving Stream	Receiving Basin
NCG590020	1.5000	1.5000	0.1830	1.4700	Cape Fear River	Cape Fear River (02-3)

5. Planning

Projections

	2020	2030	2040	2050	2060	2070
Year-Round Population	0	0	0	0	0	0

Seasonal Population	0	0	0	0	0	0
Residential	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Commercial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Industrial	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Institutional	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
System Process	0.0560	0.0560	0.0560	0.0560	0.0560	0.0560
Unaccounted-for	0.0133	0.0133	0.0133	0.0133	0.0133	0.0133

Demand v/s Percent of Supply

	2020	2030	2040	2050	2060	2070
Surface Water Supply	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000
Ground Water Supply	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Purchases	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Future Supplies		0.0000	0.0000	0.0000	0.0000	0.0000
Total Available Supply (MGD)	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000
Service Area Demand	0.0693	0.0693	0.0693	0.0693	0.0693	0.0693
Sales	1.7620	4.0000	4.0000	4.0000	4.0000	4.0000
Future Sales		0.0000	0.0000	0.0000	0.0000	0.0000
Total Demand (MGD)	1.8313	4.0693	4.0693	4.0693	4.0693	4.0693
Demand as Percent of Supply	31%	68%	68%	68%	68%	68%



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit their information in the notes field.

Your long-term water demand is **unavailable until we receive population data for 2020** gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. conduct regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or reclaimed water)? If these practices are covered elsewhere in your plan, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system participated in regional water supply or water use planning? **No**

What major water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues:

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

AGENDA ITEM

To: CHAIRMAN MILLIKEN AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: 4/12/2021

Re: Attendance Policy

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: Covid necessitated meeting changes and with the crisis situation nearing a end, it is necessary to consider the affect of remote attendance for future meetings.

Action Requested: Motion to Approve or Disapprove

DRAFT**Proposed (Draft Policy): LCFWASA Board Member Remote Participation Policy and Procedure**

WHEREAS, the Board of Directors (Board) of the Lower Cape Fear Water and Sewer Authority (LCFWASA) acknowledges that Board member attendance at Board meetings is essential for Board members to perform their official duties and to add to the diversity of thought and opinion in the Board's deliberations;

WHEREAS, the Board strongly encourages its members to be physically present for all Board meetings. The Board recognizes, however, that extenuating circumstances may prevent a member from being physically present at a meeting;

WHEREAS, the Board further recognizes that advances in online, audio and video conferencing technology make it possible for members in remote locations to communicate and deliberate effectively with each other during meetings via electronic methods which provide for simultaneous communication;

WHEREAS, the Board also recognizes that allowing Board members to participate remotely in meetings will help ensure full participation of the Board at its meetings.

NOW THEREFORE, in order to promote full participation of Board members at meetings while also ensuring access and transparency for the public as required by the Open Meetings Law, the Board authorizes its members to participate remotely in Board meetings subject to the following rules and requirements:

A. AUTHORIZED CIRCUMSTANCES FOR REMOTE PARTICIPATION. The Board authorizes remote participation by its members in any meeting of the Board consistent with the following conditions and requirements.

1. A Board member may attend a meeting and participate in Board deliberations and decisions by remote participation if the member is prevented from physically attending the meeting due to any of the following reasons:

- a. personal illness or disability
- b. out-of-town travel
- c. unexpected lack of child-care
- d. family member illness or emergency
- e. weather conditions
- f. military service
- g. employment obligations

h. a scheduling conflict

Remote participation is not intended to be used solely for a Board member's convenience.

2. Acceptable means of remote participation include telephone-, Internet-, or satellite enabled audio or video conferencing, or any other technology that provides for simultaneous communication during the meeting and enables the remote member(s) and all persons present at the meeting location to be clearly audible to one another. "Simultaneous communication" shall mean any communication by conference telephone, conference video, or other electronic means. Text messaging, instant messaging, email, and web chat without audio are not acceptable means of remote participation.

3. No Board member may participate remotely more than _____ times during a calendar year; provided however, that in justifiable circumstances, the Board may, by majority vote, agree to waive this limitation.

B. CONDITIONS AND REQUIREMENTS FOR REMOTE PARTICIPATION.

1. A Board member may participate remotely only when the acceptable means of simultaneous communication allows for the member who is participating remotely to do all of the following:

- a. Hear what is said by other members of the Board.
- b. Hear what is said by any individual addressing the Board.
- c. To be heard by all members of the Board when speaking to the Board.
- d. To be heard by all other persons present at the meeting location.

2. A Board member participating remotely will be considered present at the meeting for purposes of establishing a meeting quorum only during the period where simultaneous communication is maintained for that member.

3. A Board member considered present through remote participation will be permitted to vote on any action item at the meeting except:

- a. any item for which the member was not participating remotely during the entire discussion and deliberation of the matter preceding the vote; and
- b. any item that was being discussed when an interruption to the electronic communication occurred, if the Board's discussion was not suspended during the interruption. A brief loss of simultaneous communication will not disqualify the member from voting on the matter under discussion.

4. A Board member may participate remotely in a closed session of the Board provided the member provides assurance to the Board that no other person is able to hear, see, or otherwise participate in the closed session from the remote location.

C. PROCEDURE FOR REMOTE PARTICIPATION.

1. A Board member who desires to participate in a meeting remotely shall use his or her best efforts to notify the Chair or Executive Director at least one business day prior to the meeting so that necessary arrangements for remote participation can be made.

2. The Chair or the Chair's designee at the meeting location shall initiate contact with the Board member prior to the start of the meeting to secure remote participation.

3. The Chair shall announce the remote participant and the means of remote participation at the beginning of the meeting.

4. Any Board member participating remotely must identify himself or herself in each of the following situations:

- a. When the roll is taken or the meeting is commenced.
- b. Prior to participating in the deliberations, including making motions, proposing amendments, and raising points of order.
- c. Prior to voting.

5. The Chair may decide how to address technical difficulties that arise when utilizing remote participation.

6. When possible, the Chair should temporarily suspend discussion while reasonable efforts are made to correct any problem that interferes with the ability of a member who is participating remotely to hear or be heard clearly by all persons present at the meeting location and by any other Board members who may also be participating remotely at that meeting. If, however, the technical difficulties distract from or impede the orderly progress of the meeting, a majority of the members physically present may vote to end the remote participation.

7. A Board member participating remotely shall notify the Chair if leaving the meeting before it is adjourned or rejoining the meeting after a period of absence.

8. All votes taken during any meeting where a Board member is participating remotely will be by roll call voice vote.

9. All remote participation will be noted in the official Board minutes. Any interruption to or discontinuation of the Board member's remote participation will also be noted in the minutes.

10. The Executive Director is directed to provide the technology sufficient to implement this policy in accordance with all applicable laws.

D. NOT EXCLUSIVE. This remote participation policy is intended to apply when there is no declaration of emergency under N.C.G.S. sec. 166A-19.20 in effect. Upon the issuance of a declaration of emergency under N.C.G.S. sec. 166A-19.20, the provisions of N.C.G.S. sec. 166A-19.24 and any other applicable statutes or regulations shall control. This remote participation policy does not apply to remote meetings under N.C.G.S. sec. 166A-19.24. This remote participation policy does not apply to electronic meetings under N.C.G.S. sec. 143-318.13.

NEW BUSINESS (NB-3)

Lower Cape Fear Water & Sewer Authority

AGENDA ITEM

To: CHAIRMAN MILLIKEN AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: 4/12/2021

Re: Take or Pay Policy

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: It appears that the LCFWASA originally discussed this in November of 2012 during discussions of how the 54" (Then 60") transmission line would be paid for. Meeting with our engineering and legal staff, it was concluded that such a policy needed to reference something in regards to operations and specifically capital projects and expenditures.

With some initial research an 18" decrease in annual revenues would result in a rate of .38 that would be needed just to maintain the status quo and not address capital needs. At this point we want to review some options to incorporate with a policy.

Action Requested: Continued Discussion

AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: April 8, 2021

Re: Heating and Air Conditioning unit for main office area

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: We have experienced some trouble with the unit in the Summer/Fall of 2020 and in preparation for the Summer 2021. The unit is the second of two units that were installed in 2006 when the Leland Location was first utilized by the Authority.

The first unit installed was replaced in December of 2019 at a cost of \$6352.00 and was a 3- ton unit. This unit is 4 ton and purchase and installation is \$7131.00. This would be covered by funds already in line item 4055-1 Office Maintenance and repair.

The unit is already passed its useful life.

Action Requested: Motion to approve/disapprove:

AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: April 8, 2021

Re: Video Equipment

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: During the 2021 Director Retreat/Planning Session, there was support for continuing to upgrade audio and video ability with remote attendance and viewing. Also upgrading the phone and computer systems garnered a consensus.

In February, the Finance Committee recommended proceeding with phone and computer system upgrades for the next physical year. They did recommend upgrading the video support equipment in current FY20-21. Smithfield Foods will provide the monitor portion of the upgrade. The cost for the video upgrade is approximately \$3,500.00.

Action Requested: Motion to approve/disapprove:



Changing the way people connect™

323.TV, LLC
**32525 Lexington Ave
DeSoto, KS 66018**

 phone: 913-422-0910
 fax: 913-422-0858
 e-mail: sales@323.tv
Quote

Quote # 44413

Date 2/3/2021

Sales Rep PWH

Quote To:
 Lower Cape Fear Water & Sewer Authority
 Accounts Payable
 1107 New Pointe Blvd
 Suite 17
 Leland, NC 28451
Ship To:
 Lower Cape Fear Water & Sewer Authority
 Tim Holloman
 1107 New Pointe Blvd
 Suite 17
 Leland, NC 28451

Qty	Description	List Price	Our Price	Total
1	To add X50 to Soundstructure Phone System New - Poly Studio X50 all-in-one video bar for small and medium rooms with support for leading cloud video services built right in – no PC or MAC required. *Pricing dependent on approval of Trade In form by Poly.	3,499.00	2,695.00	2,695.00
1	Power Kit for Poly Trio 8500 & TC8. Incl. 100-240V, 0.8A, 56V/30W, IEEE 802.3at compliant mid-span power injector for 10/100/1000 Mbps Ethernet. Ships with 1.8m/6ft power cord with NA plug and 2.1m/7ft Ethernet cable.	139.00	139.00	139.00
1	Ultra-Low Latency 2 In/2 Out USB Audio Interface with Digital Output		129.00	129.00
2	CABLE - Custom Dual RCA to Phoenix Block Soundstructure		30.00	60.00
1	Remote Programming/Phone Support - 4 Hours.		400.00	400.00
1	Shipping Charges - FedEx Ground Shipping. Shipping is Taxable for: DC, KS, MI, NJ, PA,		80.00	80.00

**For Return Policy go to:
www.323.tv/returns**

Subtotal \$3,503.00

Sales Tax (0.0%) \$0.00

Total \$3,503.00

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AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: April 8, 2021

Re: Budget Amendment #5

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: During the course of rate research and accounting review, we discovered that the Administrative Reimbursement Fees since 2012 have remained with the Bladen Bluffs Checking and not been transferred to Operating Fund.

This amendment is a one-time transfer to address this. \$238,584 will be transferred to operating by the adoption of this budget amendment. Fees have increased over the years and we have transferred all funds that are due for administrative reimbursement to-date this fiscal year of \$69,592. The current monthly administrative charge is \$7,574.

This will place the operating fund in position to begin action July 1, 2021 with the capital needs while the new rate takes time to furnish needed revenues for the FY 2021-22.

Action Requested: Motion to approve/disapprove:

**Resolution Authorizing the Transfer of Administrative Funds
Due from Smithfield Foods**

WHEREAS, the Authority is a regional organization created to provide and maintain a water supply system for its sponsoring member governments comprised of Bladen, Brunswick, Columbus, New Hanover, and Pender Counties, and the City of Wilmington; and

WHEREAS, the Authority expects to receive reimbursement for accounting work performed for Bladen Bluff and Smithfield food; and

WHEREAS, this amount for prior years has not been transferred from Bladen Bluffs accounts to Kings Bluff accounts; and

THEREFORE, BE IT RESOLVED, by the Chairman and the Board of Directors for the Lower Cape Fear Water and Sewer Authority to adopt this resolution authorizing the transfer of \$238,584 to the Kings Bluff Operating Fund; and

THEREFORE, BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the permanent minutes of this Board.

Adopted this 12th day of April , 2021

Al Leonard, Chairman

ATTEST:

Norwood Blanchard, Secretary



Lower Cape Fear Water & Sewer Authority
Leland, North Carolina

BUDGET AMENDMENT #5
Fiscal Year 2020 - 2021

BE IT ORDAINED by the Board of Directors of the Lower Cape Fear Water & Sewer Authority that the following amendments are made to the FY 2020-2021 Annual Budget Ordinances as follows:

Section 1: To amend the **Bladen Bluffs Fund**, the following revenue is to be decreased as a transfer out.

Bladen Bluffs Fund:	Decrease
3006-01 – Transfer Out of Bladen Bluffs Revenue, Trust Rollover Income	\$ 238,584
	\$ 238,584

Section 2: To amend the **Operating Fund**, the following revenue is to be increased as a transfer in:

Operating Fund:	Increase
3170-04 – Transfer In Non-operating Revenue - Other	\$ 238,584
	\$ 238,584

Revenue for the transfer of funds from the Bladen Bluffs Fund to the Operating Fund is provided by an accumulation of monthly fees from prior fiscal years, paid by Smithfield as the contracted operator of the Bladen Bluffs Pump Station. The monthly fee is for administrative services performed by the Authority which are associated with the operation of the facility. As of March, 2021, the balance in the Bladen Bluffs Revenue, Trust Rollover Income account is \$149,653.73. The remainder of \$88,930.27 will be received by June 30, 2021.

Section 3: Copies of this Budget Amendment shall be furnished to the Budget Officer for direction in the carrying out of his duties.

Approved as to the availability of funds:

 Tim H. Holloman, Finance Officer

This Budget Amendment adopted this 12th day of April, 2021.

 Al Leonard, Chairman

ATTEST:

 Norwood Blanchard, Secretary

AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: April 12, 2021

Re: Budget Amendment #6

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: We have been in need of a new vehicle since July of 2020, but due to lack of revenue LCFWASA has been unable to purchase one. We have one budgeted in the next Fiscal Year. During our quote request and research, we have discovered that due to several COVID related issues, quotes for new builds may be just quotes with delivery being up to months and perhaps a year away. New Chevrolet 3500's are not even being produced for 2022 year models.

This amendment establishes an Operating Capital Line item for FY-20-21 and authorizes up to \$60,000 to be spent to purchase an existing on lot vehicle. We have spent almost \$5,000 on repairs this year.

Action Requested: Motion to approve/disapprove:

**Resolution Authorizing the Executive Director to Enter Into a
Purchase Agreement for an Authority Vehicle
For Kings Bluff**

WHEREAS, the Authority is a regional organization created to provide and maintain a water supply system for its sponsoring member governments comprised of Bladen, Brunswick, Columbus, New Hanover, and Pender Counties, and the City of Wilmington; and

WHEREAS, the Authority needs to replace a vehicle; and

WHEREAS, due to availability of vehicles and the time lag due to availability of electrical and other parts; and

THEREFORE, BE IT RESOLVED, by the Chairman and the Board of Directors for the Lower Cape Fear Water and Sewer Authority to adopt this resolution authorizing the Director to complete a purchase of a heavy-duty truck up to \$60,000 in cost for the Kings Bluff Plant; and

THEREFORE, BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the permanent minutes of this Board.

Adopted this 12th day of April , 2021

Al Leonard, Chairman

ATTEST:

Norwood Blanchard, Secretary



Lower Cape Fear Water & Sewer Authority
Leland, North Carolina

BUDGET AMENDMENT #6

Fiscal Year 2020 - 2021

BE IT ORDAINED by the Board of Directors of the Lower Cape Fear Water & Sewer Authority that the following amendments are made to the FY 2020-2021 Annual Budget Ordinances.

Section 1: To amend the **Operating Fund** the listed appropriation is to be increased as follows:

Operating Fund:

7400-01 Capital Expense	\$ 60,000
	<u>\$ 60,000</u>

This amendment provides for an appropriation to an Operating Capital Expense Line Item.

The Revenue for the increased appropriation will be provided as follows:

Operating Fund:

3170-01 – Revenue Other- From Transfer in of Administrative Fees	\$ 60,000
	<u>\$ 60,000</u>

Section 2: Copies of this Budget Amendment shall be furnished to the Budget Officer for direction in the carrying out of his duties.

Approved as to the availability of funds:

 Tim H. Holloman, Finance Officer

This Budget Amendment adopted this 12th day of April, 2021.

 Al Leonard, Chairman

ATTEST:

 Norwood Blanchard, Secretary

PERFORMANCE
AUTOMOTIVE
CHRYSLER • DODGE • JEEP • RAM
CLINTON NC • (910) 592-JEEP

Offer to Purchase/ Verification

Stock #: TBO Salesman: Daniel
Bus Link#: _____ Date: 3/25/2021
Name: Lower Cape Fear Water & Sewer Authority FED: _____ DOB: _____
Name: Tim Holloman SSN: _____ DOB: _____
Address: 1107 New Pointe Blvd, CITY: Leland
Address: Suite 17 STATE: NC ZIP: 28451
Home Phone: _____ Work: 910-383-1919 Cell: 919-333-5933
Email: _____ County: Brunswick

I DESIRE TO PURCHASE THIS VEHICLE:

New: X Body: Crew Year: 2021 Make: RAM Model: 3500 Crew
Eng: 6.7L Trans: Auto - Aisin Color: White Miles: 15 Key: -

VIN: TBO

Description: 2021 RAM 3500 Crew, 60CA 4wd Cummins 6.7L
CM SK9'4"/97/60ca Body installed

Insurance Information

Ins. Co: _____
Ins. Agent: _____
Address: _____
Phone #: _____
Policy #: _____
Valid From _____ To: _____
Deductibles: Coll: _____ Comp: _____

Driver's License Information

Driver #1: _____
Driver #2: _____

Trade Information

Year: 0 Make: 0
Model: 0 Miles: 0
Color: 0 VIN: 0

Payoff Information

Bank: _____
Account: _____ Amt: _____
Phone: _____ Contact: _____

Sale Price: \$ 50,136.00

Allowance: _____

Difference: \$ 50,136.00

NC Highway Use Tax: _____

Doc Fee: _____

Min Tag: _____

Total: \$ 50,136.00

Rebates: \$ -

Deposit/Cash: \$ -

Payoff: _____

Total Due: \$ 50,136.00

I certify that I am at least 18 years of age. I hereby authorize a credit investigation and it is understood that this information will be held in confidence.

Subject to prior sale. Quotations good for 24 hours.

Performance Mgr: B. [Signature]

Buyer Signature: _____

Co-Buyer Signature: _____

PERFORMANCE

2021 3500 CREW CAB CHASSIS 4X4 (172.4 in WB - CA of 60 in) (DD8L93)

Sales Code	Description	MSRP(USD)
DD8L93	3500 CREW CAB CHASSIS 4X4 (172.4 in WB - CA of 60 in)	41,175
2YA	Customer Preferred Package 2YA	0
ETN	6.7L I6 Cummins Turbo Diesel Engine	7,945
DF2	6-Spd Auto Aisin AS69RC HD Trans	1,800
PW7	Bright White Clear Coat	0
APA	Monotone Paint	0
'TX	HD Vinyl 40/20/40 Split Bench Seat	0
-X8	Black/Diesel Gray	0
XCF	Transfer Case Skid Plate Shield	145
TV3	LT235/80R17E OWI On/Off Rd Tires	250
XNR	Manual DPF Regeneration	245
4DH	Prepaid Holdback	0
WLA	Dual Rear Wheels	1,395
4ES	Delivery Allowance Credit	0
GFA	Rear Window Defroster	180
MAF	Fleet Purchase Incentive	0
GXM	Remote Keyless Entry	395
MRU	Mopar Black Tubular Side Steps	495
JKV	115V Auxiliary Power Outlet	150
XAC	ParkView Rear Back-up Camera	495
LNJ	Front Fog Lamps	195
TBB	Full Size Spare Tire	395
MDA	Front License Plate Bracket	0
ADH	Electrical Accessory Group	545
5N6	Easy Order	0
4FM	Fleet Option Editor	0
4FT	Fleet Sales Order	0
166	Zone 60-Orlando	0
4EA	Sold Vehicle	0
4FA	Special Bid-Ineligible For Incentive	0
TB1070	Government Incentives	0
		1,695

PERFORMANCE
AUTOMOTIVE
CHRYSLER • DODGE • JEEP • RAM
CLINTON NC • (910) 592-JEEP

Offer to Purchase/ Verification

Stock #: TBO Salesman: Daniel
 Bus Link#: _____ Date: 3/25/2021
 Name: Lower Cape Fear Water & Sewer Authority FED: DOB: _____
 Name: Tim Holloman SSN: _____ DOB: _____
 Address: 1107 New Pointe Blvd, CITY: Leland
 Address: Suite 17 STATE: NC ZIP: 28451
 Home Phone: _____ Work: 910-383-1919 Cell: 919-333-5933
 Email: _____ County: Brunswick

I DESIRE TO PURCHASE THIS VEHICLE:

New: X Body: Crew Year: 2021 Make: RAM Model: 4500 Crew
 Eng: 6.7L Trans: Auto - Aisin Color: White Miles: 15 Key: -

VIN: TBO

Description: 2021 RAM 4500 Crew, 60CA 4wd Cummins 6.7L
CM SK9'4"/97/60ca Body installed

Insurance Information

Ins. Co: _____
 Ins. Agent: _____
 Address: _____
 Phone #: _____
 Policy #: _____
 Valid From _____ To: _____
 Deductibles: Coll: _____ Comp: _____

Driver's License Information

Driver #1: _____
 Driver #2: _____

Trade Information

Year: 0 Make: 0
 Model: 0 Miles: 0
 Color: 0 VIN: 0

Payoff Information

Bank: _____
 Account: _____ Amt: _____
 Phone: _____ Contact: _____

Sale Price: \$ 54,154.00

Allowance: _____

Difference: \$ 54,154.00

NC Highway Use Tax: _____

Doc Fee: _____

Min Tag: _____

Total: \$ 54,154.00

Rebates: \$ -

Deposit/Cash: \$ -

Payoff: _____

Total Due: \$ 54,154.00

I certify that I am at least 18 years of age. I hereby authorize a credit investigation and it is understood that this information will be held in confidence. **Subject to prior**

sale. Quotations good for 24 hours

Performance Mgr: B. J. Lee

Buyer Signature: _____

Co-Buyer Signature: _____

PERFORMANCE

2021 4500 CREW CAB CHASSIS 4X4 (173.4 in WB - CA of 60 in) (DP9L93)

Sales Code	Description	MSRP(USD)	1
DP9L93	4500 CREW CAB CHASSIS 4X4 (173.4 in WB - CA of 60 in)	45 895	
2YA	Customer Preferred Package 2YA	0	
ETN	6.7L I6 Cummins Turbo Diesel Engine	7 945	
DF2	6-Spd Auto Aisin AS69RC HD Trans	1 000	
PW7	Bright White Clear Coat	0	
APA	Monotone Paint	0	
*TX	HD Vinyl 40/20/40 Split Bench Seat	0	
X8	Black/Diesel Gray	0	
ADH	Electrical Accessory Group	545	
XEF	Transfer Case Skid Plate Shield	145	
4DH	Prepaid Holdback	0	
TY5	225/70R19.5G All Traction Tires	250	
4ES	Delivery Allowance Credit	0	
XNR	Manual DPF Regeneration	245	
MAF	Fleet Purchase Incentive	0	
GFA	Rear Window Defroster	100	
Z8C	GVW Rating - 10000#	0	
GXM	Remote Keyless Entry	395	
WPJ	19 5x6.0 Black Painted Steel Wheels	200	
JKV	115V Auxiliary Power Outlet	160	
MRU	Mopar Black Tubular Side Steps	495	
LNJ	Front Fog Lamps	195	
XAC	ParkView Rear Back-up Camera	495	
MDA	Front License Plate Bracket	0	
TBB	Full Size Spare Tire	395	
5N6	Easy Order	0	
4FM	Fleet Option Editor	0	
4FT	Fleet Sales Order	0	
186	Zone 66-Orlando	0	
4EA	Sold Vehicle	0	
4FA	Special Bid-Ineligible For Incentive	0	
TD1076	Government Incentives	0	
		1 695	



BOB KING BUICK, GMC INC.

JOEL WARTEL | 9106201654 | JOELW@BOBKING.COM

BOB KING BUICK, GMC INC.

Prepared By:

JOEL WARTEL
BOB KING BUICK, GMC INC.
9106201654
JOELW@BOBKING.COM

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Data Version: 13365. Data Updated: Mar 25, 2021 10:12:00 PM PDT.



BOB KING BUICK, GMC INC.

JOEL WARTEL | 9106201654 | JOELW@BOBKING.COM

Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (✔ Complete)

Standard Equipment

Mechanical

- Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)
- Transmission, 6-speed automatic, heavy-duty (STD)
- Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine.)
- Auto-locking rear differential
- Air filter, heavy-duty
- Air filtration monitoring
- Transfer case, two-speed, electronic shift with push button controls (Requires 4WD models.)
- Four wheel drive
- Cooling, external engine oil cooler
- Cooling, auxiliary external transmission oil cooler
- Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)
- Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)
- Recovery hooks, front, frame-mounted, Black
- Body, Chassis Cab
- Frame, fully-boxed, hydroformed front section and an open "C" rear section
- GVWR, 14,000 lbs. (6350 kg)
- Suspension Package
- Steering, Recirculating Ball with smart flow power steering system
- Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
- Fuel tank, front and rear, 63.5 gallon (240 liters)
- Capped Fuel Fill

Exterior

- Tires, LT235/80R17E all-season highway, blackwall (STD)
- Spare tire delete. Deletes the spare tire and wheel. (STD)
- Wheels, 17" (43.2 cm) painted steel
- Wheel trim, painted center caps
- Bumper, front chrome lower
- Bumper, rear, delete

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BOB KING BUICK, GMC INC.

JOEL WARTEL | 9106201654 | JOELW@BOBKING.COM

Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (✓ Complete)

Exterior

Moldings, beltline, Black

Grille (Chrome surround with Black mesh.)

Headlamps, LED reflector with incandescent turn signals and LED signature Daytime Running Lamps

Smoked Amber LED roof marker, (LED)

Lamps, cargo area, cab mounted integrated with center high mount stop lamp with switch in bank on left side of steering wheel

Mirrors, outside high-visibility vertical trailing lower convex mirrors, manual-folding/extending (extends 3.31" [84.25mm]), molded in Black

Glass, solar absorbing, tinted

Door handles, Black grained

Entertainment

Audio system, GMC Infotainment System with 7" diagonal color touch-screen, AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wired Android Auto and Apple CarPlay capability for compatible phones (STD)

Audio system feature, 6-speaker system (Requires Crew Cab model.)

Bluetooth for phone, connectivity to vehicle infotainment system

Interior

Seats, front 40/20/40 split-bench with upper covered armrest storage and fixed lumbar (STD) (Standard on Crew Cab models only.)

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Vinyl seat trim

Seat, rear 60/40 folding bench (folds up), 3-passenger, (includes child seat top tether anchor) (Not available with Regular Cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering column, Tilt-Wheel, manual with wheel locking security feature

Steering wheel, urethane

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display, located in radio display

Window, power front, drivers express up/down (Standard on Crew model.)

Window, power front, passenger express down (Standard on Crew Cab models.)

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Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (✓ Complete)

Interior

Windows, power rear, express down (Not available on Regular Cab models.)

Door locks, power (Standard on Crew Cab models.)

Power outlet, front auxiliary, 12-volt

USB ports, 2 (first row) located on instrument panel

Air conditioning, single-zone

Air vents, rear (Not available with Regular Cab model.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Back-up alarm calibration. This calibration will allow installation of an aftermarket back-up alarm by disabling rear perimeter lighting

Safety-Mechanical

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Brake lining wear indicator

Safety-Exterior

Daytime Running Lamps, LED signature lighting

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Tire Pressure Monitoring System with Tire Fill Alert (does not apply to spare tire)

Rear Seat Reminder (Requires Crew Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

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Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (Complete)

WARRANTY

Warranty Note: <<< Preliminary 2021 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (✓ Complete)

Selected Model and Options
MODEL

CODE	MODEL	MSRP
TK31043	2021 GMC Sierra 3500HD CC 4WD Crew Cab 177" WB, 60" CA	\$43,800.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

EMISSIONS

CODE	DESCRIPTION	MSRP
NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
L5P	Engine, Duramax 6.6L Turbo-Diesel V8 B20-Diesel compatible, (445 hp [332 kW] @ 2800 rpm, 910 lb-ft of torque [1220 Nm] @ 1600 rpm) Includes (K05) engine block heater. Included with (PCK) Ambulance / Fire / Rescue Package.)	\$9,890.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
MGM	Transmission, Allison 10-speed automatic (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine. Not available with (PTO) Power Take-off.)	Inc.

AXLE

CODE	DESCRIPTION	MSRP
GU6	Rear axle, 3.42 ratio (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	Inc.

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	MSRP
1SA	Work Truck Preferred Equipment Group includes standard equipment	\$0.00

TIRES

CODE	DESCRIPTION	MSRP
QQO	Tires, LT235/80R17E all-season highway, blackwall (STD)	\$0.00

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Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (✔ Complete)

SPARE TIRE

CODE	DESCRIPTION	MSRP
9L3	Spare tire delete. (STD)	\$0.00

PAINT

CODE	DESCRIPTION	MSRP
GAZ	Summit White	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
AE7	Seats, front 40/20/40 split-bench with upper covered armrest storage and fixed lumbar (STD) (Standard on Crew Cab models only.)	\$0.00

SEAT TRIM

CODE	DESCRIPTION	MSRP
H2G	Jet Black, Vinyl seat trim	\$0.00

RADIO

CODE	DESCRIPTION	MSRP
IOR	Audio system, GMC Infotainment System with 7" diagonal color touch-screen, AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wired Android Auto and Apple CarPlay capability for compatible phones (STD)	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
PCI	Convenience Package includes (AQQ) Remote Keyless Entry, (AKO) tinted glass, (C49) rear-window defogger, (DBG) outside power-adjustable vertical trailing with heated upper glass mirrors and (K34) cruise control (Not available with (ZLQ) Fleet Convenience Package.)	\$1,035.00

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Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (✓ Complete)

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
---	Battery, heavy-duty dual 730 cold-cranking amps/70 Amp-hr, maintenance-free with rundown protection and retained accessory power (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	Inc.
JL1	Trailer brake controller, integrated (Requires (PCI) Convenience Package or (ZLQ) Fleet Convenience Package.)	\$275.00
K05	Engine block heater (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	Inc.
K40	Exhaust Brake (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	Inc.
KW5	Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep Package. Free flow on (L8T) 6.6L V8 gas engine.)	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
AKO	Glass, deep-tinted (Included with (PCI) Convenience Package.)	Inc.
BHP	Winter Grille Cover (Included and only available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	Inc.
DBG	Mirrors, outside power-adjustable vertical trailering with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]), Black (Included and only available with (ZLQ) Fleet Convenience Package or (PCI) Convenience Package.)	Inc.

ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION	MSRP
U2K	SiriusXM Radio enjoy an All Access trial subscription with over 150 channels including commercial-free music, plus sports, news and entertainment. Plus listening on the SiriusXM app, online and at home on compatible connected devices is included, so you'll hear the best SiriusXM has to offer, anywhere life takes you. Welcome to the world of SiriusXM. (Requires (UE1) OnStar. IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. See the SiriusXM Customer Agreement at www.siriusxm.com for complete terms and how to cancel. All fees, content, features, and availability are subject to change. GM connected vehicle services vary by vehicle model and require active service plan, working electrical system, cell reception and GPS signal. See onstar.com for details and limitations.)	\$100.00
VV4	GMC 4G LTE and available built-in Wi-Fi hotspot offers a fast and reliable Internet connection for up to 7 devices; includes data trial for 1 month or 3GB (whichever comes first) (Included and only available with (UE1) OnStar. Terms and limitations apply. See onstar.com or dealer for details.)	Inc.

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Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (✓ Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2 - 20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com .	\$150.00
—	Compass, located in instrument cluster (Included and only available with (UE1) OnStar.)	Inc.
—	GMC Connected Access with 10 years of standard connectivity which enables services such as, Vehicle Diagnostics, Dealer Maintenance Notification, GMC Smart Driver, Marketplace and more (Included and only available with (UE1) OnStar. Subject to terms. See onstar.com or dealer for details.)	Inc.
AQQ	Remote Keyless Entry (Included and only available with (ZLQ) Fleet Convenience Package or (PCI) Convenience Package.)	Inc.
C49	Defogger, rear-window electric (Included with (PCI) Convenience Package.)	Inc.
K34	Cruise control, steering wheel-mounted (Included with (PCI) Convenience Package or (ZLQ) Fleet Convenience Package.)	Inc.

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	MSRP
5N5	Rear Camera Kit. Kit includes camera, fixed position bracket & 19 ft cable with attachment clips. Rear camera radio calibration provided from the factory. See Upfitter Integration Bulletin for installation instructions at www.gmupfitter.com	\$73.00
UE1	OnStar and GMC connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)	\$175.00
Options Total		\$11,698.00

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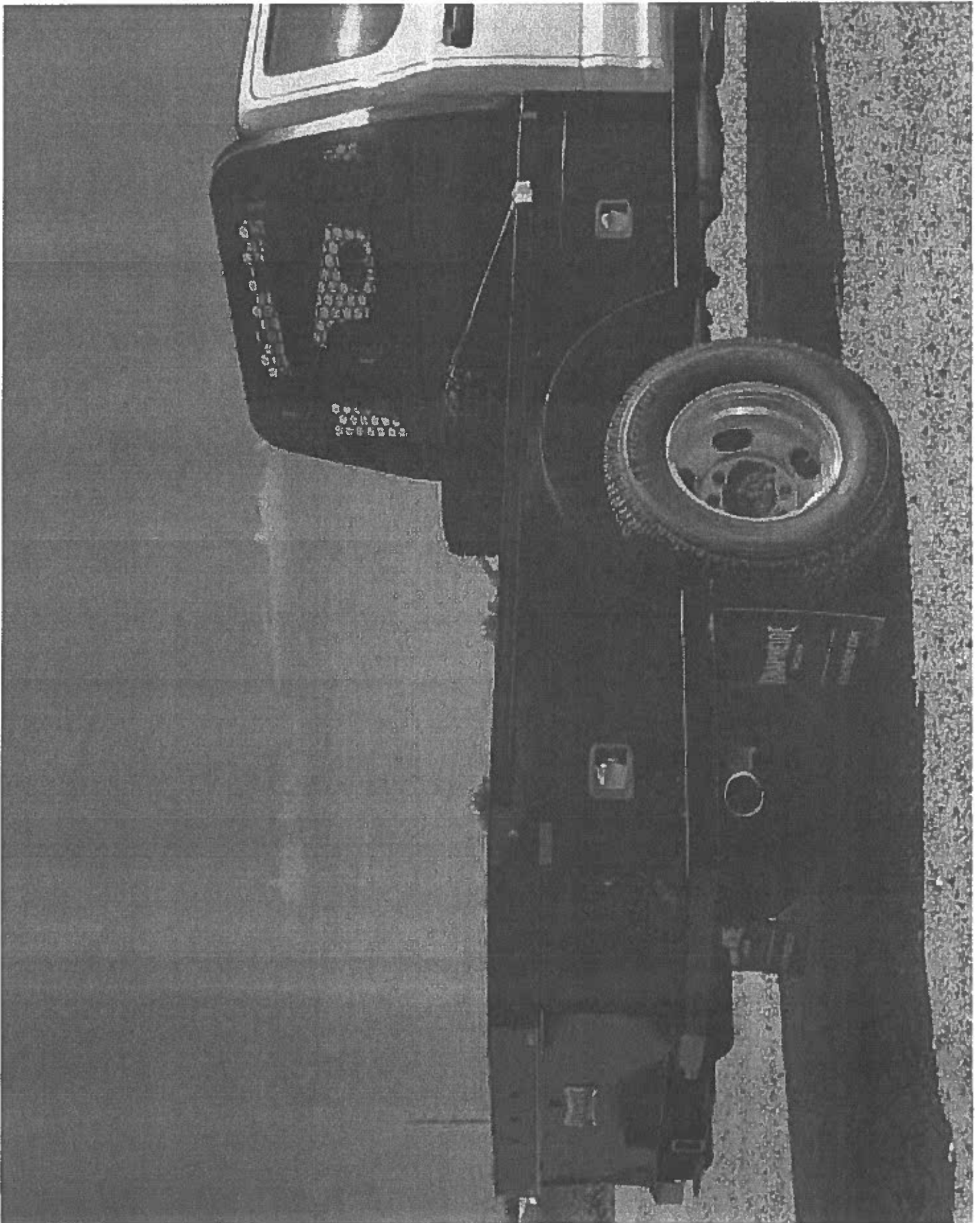
 Vehicle: [Retail] 2021 GMC Sierra 3500HD CC (TK31043) 4WD Crew Cab 177" WB, 60" CA (☒ Complete)

Price Summary
PRICE SUMMARY

	MSRP
Base Price	\$43,800.00
Total Options	\$11,698.00
Vehicle Subtotal	\$55,498.00
Destination Charge	\$1,695.00
Grand Total	\$57,193.00

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WILMINGTON, NC 28403

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www.bobking.com

BOB KING

STOCK #

Item NB7

DEAL #

335860

CUSTOMER #


DATE

03/26/2021

SOURCE		SALESPERSON #1 JAMES BOLTICH		SALESPERSON #2		MANAGER	
BUYER LOWER CAPE FEAR WATER AND SEWER				CO-BUYER			
STREET ADDRESS 1107 NEW POINTE BLVD # 17			CITY LELAND		COUNTY	STATE NC	ZIP 28451
E-MAIL THOLLOMANLCFWASA@ATMC.NET			RES. PHONE		BUS. PHONE (910) 383-1919		CELL PHONE
PLEASE ENTER MY ORDER FOR THE DESCRIBED VEHICLE							
Selling Price or (MSRP)						\$57,193.00	
<input type="checkbox"/> NEW	<input type="checkbox"/> USED	<input type="checkbox"/> DEMO	<input type="checkbox"/> CAR	<input type="checkbox"/> TRUCK	Additional Accessories		\$8,529.00
YEAR 2021	MAKE GMC	MODEL SIERRA	BODY 3500 CREW		Total Selling Price		\$65,722.00
COLOR		TRIM	ODOMETER		Discount		\$10,758.00
VEHICLE IDENTIFICATION #				NO. CYL.			
DEALER INSTALLED OPTIONS NOT COVERED BY FACTORY WARRANTY							
SKIRTED GOOSENECK		\$0.00		Net Selling Price		\$54,964.00	
WITH CAMERA		\$8,529.00		TRADE-IN ALLOWANCE		\$0.00	
						DIFFERENCE	
						\$54,964.00	
						N.C. Highway Use Tax 0%	
						\$0.00	
				TOTAL OF INSTALLED OPTIONS		\$8,529.00	
COMMENTS							
						Balance Owed On Trade-In	
						\$0.00	
						Administrative Services	
						\$699.00	
						License and Registration	
						\$1.00	
VEHICLE TRADE-IN ONE							
STOCK #		LIC PLATE #		EXP		TRANSFER <input type="checkbox"/> YES <input type="checkbox"/> NO	
YEAR	MAKE	MODEL	BODY		Sub-Total		\$55,664.00
COLOR	ODOMETER				Less DOWN PAYMENT		\$0.00
VEHICLE IDENTIFICATION #				Unpaid Balance		\$55,664.00	
VEHICLE TRADE-IN TWO							
STOCK #		LIC PLATE #		EXP		TRANSFER <input type="checkbox"/> YES <input type="checkbox"/> NO	
YEAR	MAKE	MODEL	BODY				
COLOR	ODOMETER						
VEHICLE IDENTIFICATION #							
OUTSIDE LIEN INFORMATION							
THE PAYOFF BALANCE(S) OF ANY EXISTING LIENS AND LICENSE FEES ARE ESTIMATED. IF THE ACTUAL PAYOFF OR LICENSE FEES ARE MORE THAN THE ESTIMATE THEN THE CUSTOMER AGREES TO PAY THE DIFFERENCE. CUSTOMER GUARANTEES UNENCUMBERED TITLE TO TRADE-IN. CUSTOMER GUARANTEES TRADE-IN DOES NOT HAVE A RESTORED SALVAGE TITLE AND TO MY KNOWLEDGE HAS NEVER HAD A RESTORED SALVAGE TITLE.				Lienholder			
				Address			
				City State Zip			
				It's the dealership's responsibility to disclose that the dealer may receive a fee, commission, or other compensation for providing, procuring, or arranging financing for the retail purchase or lease of a motor vehicle for which the customer may be responsible.			
X _____ CUSTOMER INITIALS							

INSURANCE INFORMATION:

AGENT NAME	PHONE	POLICY #	COMPREHENSIVE DEDUCTIBLE	COLLISION DEDUCTIBLE
AGENT ADDRESS	INS COMPANY NAME		SPOKE TO	
EFFECTIVE DATE	EXPIRATION DATE			

BUYER	DATE	CO-BUYER	DATE
NOTICE TO BUYER: This order is not binding until accepted by Dealer or designated representative	BY: 		DATE 3/26/21

KTP-002217 NC 9-NORMAL, NB, 102217, NB121 3745

ULC CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXFL

1FTW03DTE MED12213 NB

Ford		VEHICLE DESCRIPTION		ME D12213	
Go Further ford.com		SUPER DUTY 2021 F350 DRW 4X4 CREW CAB XL 176" WB STYLE SIDE 6.7L POWER STROKE V8 DIESEL 10-SPEED AUTOMATIC		EXTERIOR OXFORD WHITE INTERIOR MEDIUM EARTH GRAY VINYL	
STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE					
EXTERIOR • BOX RAIL/TAILOGATE MOLDINGS • DOOR HANDLES - BLACK • HEADLAMPS - AUTOLAMP (ON/OFF) • LOCKING REMOVABLE TAILGATE • PICKUP BOX, TIE DOWN HOOKS • NA W/BOX DLT • ROOF CLEARANCE LIGHTS • SPARE TIRE AND WHEEL LOCK • NA W/BOX DLT • TOW HOOKS • TRAILER BRAKE CONTROLLER • TRAILER SWAY CONTROL • WIPERS - INTERMITTENT		INTERIOR • 60/40 REAR BENCH W/FLIP-UP • FLIP-DOWN W/HEAD RESTRAINT • AIR COND, MANUAL FRONT • DRIVER SEAT-MANUAL LUMBAR • OUTSIDE TEMP DISPLAY • PARTICULATE AIR FILTER • STEERING - TILT/TELESCOPIC • WHEEL WITH AUDIO • VINYL BURN VISORS		FUNCTIONAL • 4-WHEEL ANTILOCK BRAKE SYS • FORDPASS™ CONNECT 40MP-HI • NOTSPOT TELEMATICS MODEM • HILL START ASSIST • JEWEL EFFECT HEADLAMPS • MANUAL LOCKING HUBS • MONO BEAM COIL SPRING FRT • SUSPENSION W/STAB BAR • MYKEYS • REAR VIEW CAMERA • NA W/BOX DLT	
INCLUDED ON THIS VEHICLE 6.7L POWER STROKE V8 DIESEL 10-SPEED AUTOMATIC LT344P/517E BSW ALL-TERRAIN 4.10 RATIO LIMITED SLIP AXLE POWER EQUIPMENT GROUP OODS/RECK HITCH KIT XL DECOR PACKAGE PLATFORM RUNNING BOARDS 14000H GVWR PACKAGE 50 STATE EMISSIONS SNOW PLOW PREP PACKAGE SPARE TIRE AND WHEEL 5TH WHEEL HITCH PREP PACKAGE TELESCOPIC T11 MPB-PWR/STD CENTER HIGH MOUNT STOP LAMP JACK UP/HITTER SWITCHES 30A/MPB, 35A/MPB, 35A/7L ALTR XL VALUE PACKAGE CRUISE CONTROL		PRICE INFORMATION BASE PRICE \$43,830.00 TOTAL OPTIONS/OTHER 13,655.00 TOTAL VEHICLE & OPTIONS/OTHER 57,485.00 DESTINATION & DELIVERY 1,865.00		SAFETY/SECURITY • ADVANCETRAC® WITH RSC® • AIRBAGS - SAFETY CANOPY® • BELT-MINDER CHIME • DRIVER/PASSENGER AIR BAGS • SECURLOCK® ANTI-THEFT SYS • SOS POST-CRASH ALERT SYS™ WARRANTY • 3YR/36,000 BUMPER / BUMPER • 5YR/60,000 POWERTRAIN • 5YR/100,000 ROADSIDE ASSIST • 5YR/100,000 DIESEL ENGINE	

California Air Resources Board

Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label

Protect the environment. Choose vehicles with higher ratings.

Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.

43 YEARS
FORD F-SERIES
LIVING A BETTER BELIEVING THOUGHT

For equipped vehicles, the FordPass Connect™ system is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.

FordPass Connect service™ and FordPass App™ require the certain vehicle features. See App Store for more information. Connected services and related features functionality is subject to compatible OBD network capabilities. Driving technology / cellular networks may affect functionality and availability. In controlled production of other features, prohibiting these from functioning. Monitor and data while drive mode. See your local Ford website for our privacy policy.

FORD PROTECT

Insist on Ford Protect. The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordProtect.com.

1FTW03DTEMED12213



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN QR CODE 1F0B12213 10 00000



Scan QR code to view more information.

03/20/2021

AGENDA ITEM

To: CHAIRMAN MILLIKEN AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: 4/12/2021

Re: Resolution to Recognizing National Drinking Water Week

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

Background: For more than 40 years the American Water Works Association and its members have used Drinking Water Week as a unique opportunity for both water professionals and the communities they serve to recognize the vital role water plays in our daily lives.

National Drinking Water Week is celebrated annually during the first full week in May. This year's recognition will be by May 2-8, 2021.

Action Requested: Motion to approve/disapprove Resolution

Resolution to Recognizing National Drinking Water Week

WHEREAS the Board of Directors for Lower Cape Fear Water & Sewer Authority (“the Authority”) wishes to provide and promote the importance of raw water to the region; and

WHEREAS, the Authority is a regional organization created to aid development of a water supply system for its sponsoring member governments comprised of Bladen, Brunswick, Columbus, New Hanover, and Pender Counties, and the City of Wilmington; and

WHEREAS the Authority recognizes that water is our most valuable natural resource; and

WHEREAS, water is treated by our wholesale partners providing public health protection, fire protection; support for our economy and the quality of life we enjoy; and

WHEREAS, any measure of a successful society, low mortality rates, economic growth and diversity, productivity, and public safety are related to access to water; and

WHEREAS we are all stewards of the water infrastructure upon which future generations depend; and

WHEREAS the Authority’s Board of Directors calls upon the residents and businesses of our region and those further upriver to protect our source waters from pollution, to practice water conservation, and to get involved in local water issues.

NOW, THEREFORE, BE IT RESOLVED, by the Chairman and the Board of Directors for the Lower Cape Fear Water & Sewer Authority that the first full week in May is proclaimed as Drinking Water Week.

THEREFORE, BE IT FURTHER RESOLVED, that a copy of this resolution be recorded in the permanent minutes of this Board.

Adopted this 12th day of April 2020.

Al Leonard, Chairman

Norwood Blanchard, Secretary

AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

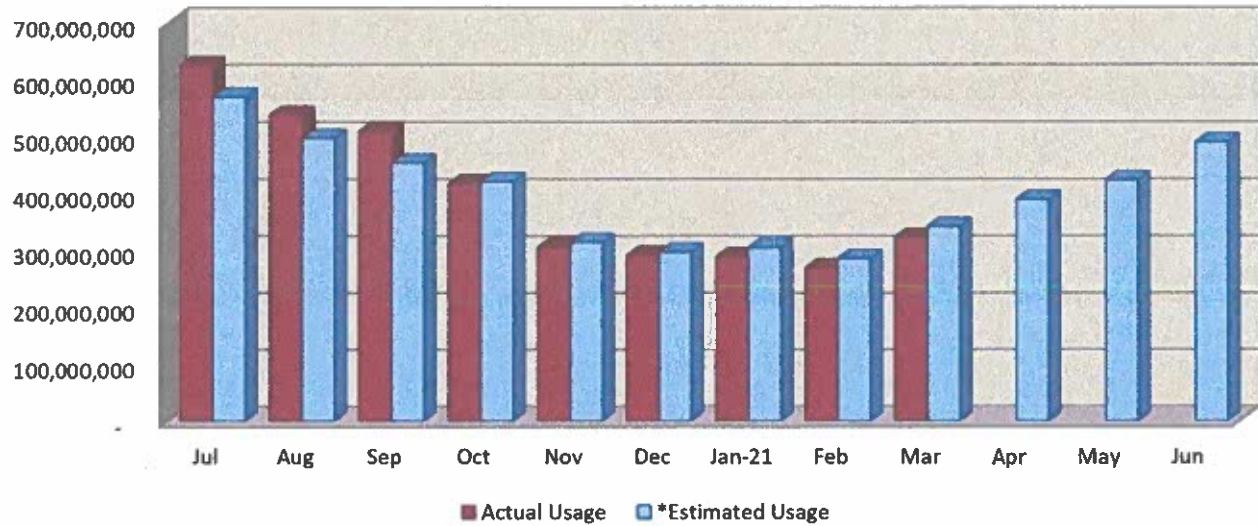
Date: April 12, 2021

Re: Executive Director's Report

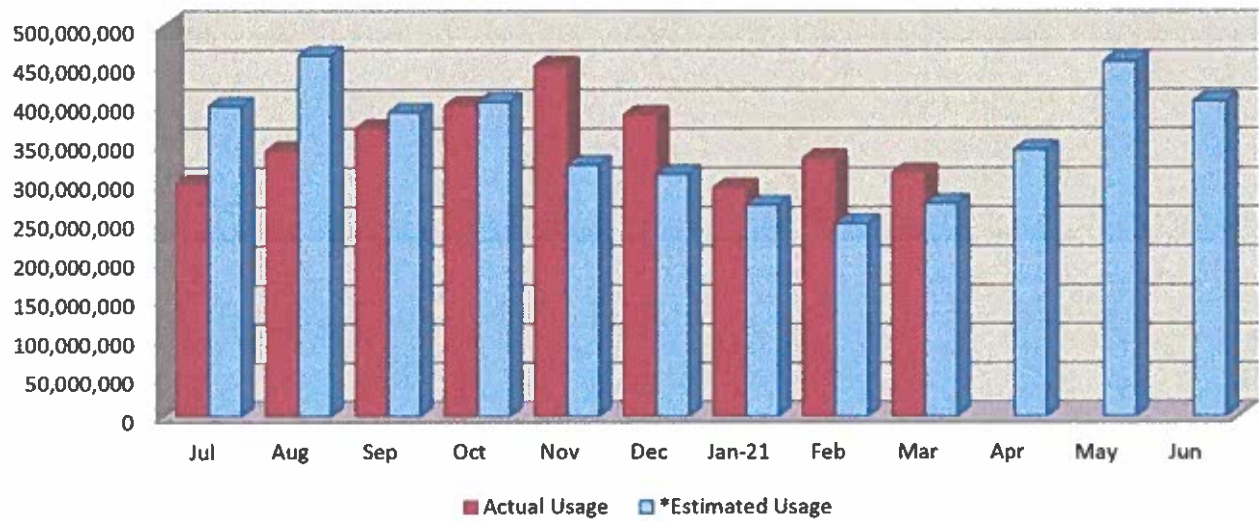
EDR1 - Comments on Customers' Water Usage and Raw Water Revenue for
Month Ending March 31, 2021

Action Requested: For information purposes

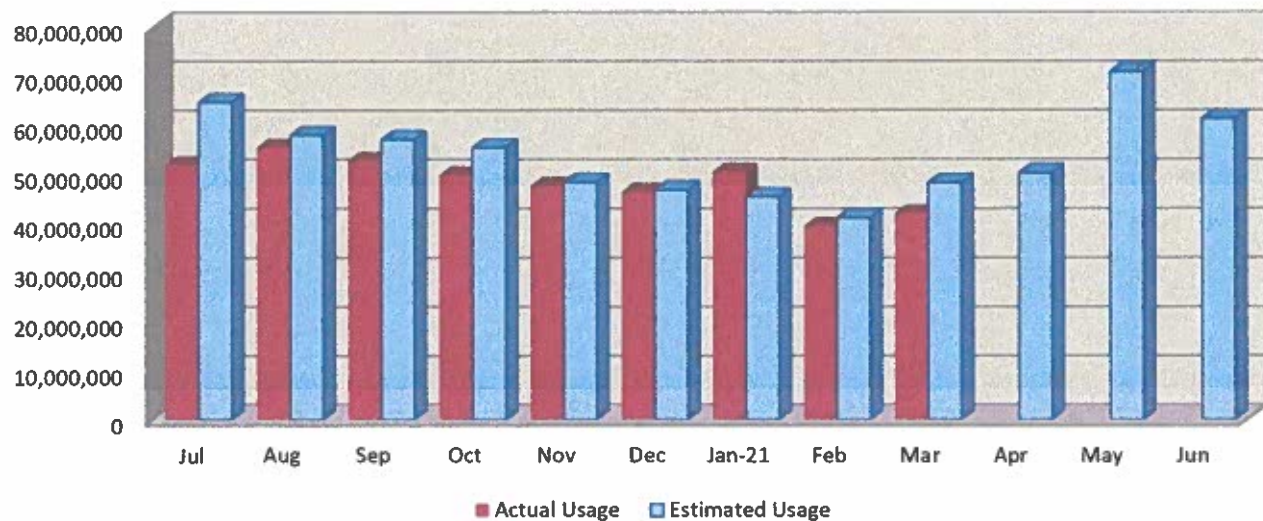
Brunswick County Water Usage FY 20-21



CFPUA Water Usage FY 20-21

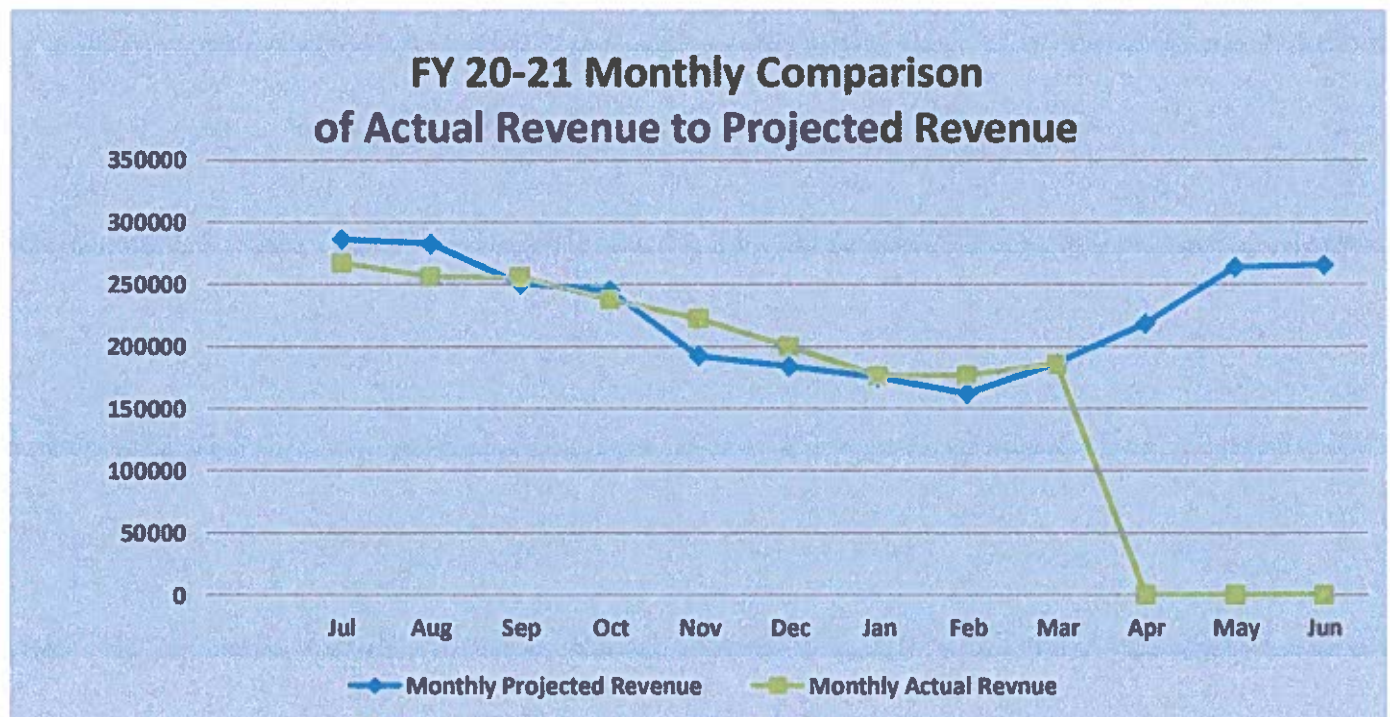


Pender County Water Usage FY 20-21



ACTUAL MONTHLY REVENUE COMPARED TO PROJECTED REVENUE

Month	Monthly Projected Revenue	Monthly Actual Revenue	Over/Under Budget Per Month	Total to Date Over/Under Budget
Jul	\$ 286,455.18	\$ 267,576.45	(\$18,878.73)	\$12,613.91
Aug	\$ 282,861.32	\$ 256,231.05	(\$26,630.28)	
Sep	\$ 250,903.77	\$ 255,983.66	\$5,079.89	
Oct	\$ 245,202.77	\$ 237,938.65	(\$7,264.12)	
Nov	\$ 192,545.63	\$ 222,507.61	\$29,961.98	
Dec	\$ 184,257.82	\$ 200,105.87	\$15,848.04	
Jan	\$ 175,330.64	\$ 176,275.59	\$944.95	
Feb	\$ 162,438.53	\$ 176,825.38	\$14,386.85	
Mar	\$ 186,673.77	\$ 185,839.09	(\$834.68)	
Apr	\$ 218,693.18	\$ -		
May	\$ 264,178.52	\$ -		
Jun	\$ 265,862.86	\$ -		
	\$ 2,715,404.00	\$ 1,979,283.35		



AGENDA ITEM

To: CHAIRMAN LEONARD AND BOARD MEMBERS

From: TIM H. HOLLOMAN, EXECUTIVE DIRECTOR

Date: April 12, 2021

Re: Closed Session in Accordance with NCGS§143-318.11(a) (3) and (6) to preserve the Authority's Attorney Client Privilege and for Personnel Matters respectively.

Reviewed and Approved as to form: MATTHEW A. NICHOLS, AUTHORITY ATTORNEY

A Closed Session is required in accordance with NCGS§143-318.11(3) and (6) to preserve the Authority's Attorney Client Privilege and for Personnel Matters respectively.

A motion is made by _____ to go into a closed session in accordance with North Carolina General Statute Section 143-318.11(3) and (6).

The motion is seconded by _____.

Closed Session

A motion is made by _____ to return to open session.

The motion is seconded by _____.