

Lower Cape Fear Water & Sewer Authority
Regular Board Meeting Minutes
July 10th, 2023

Chairman Blanchard called to order the Authority meeting scheduled on July 10th, 2023, at 9:00 a.m. and welcomed everyone present. The meeting was held at the Authority's office located at 1107 New Pointe Boulevard, Suite 17, Leland, North Carolina. Director Phillips gave the invocation.

Roll Call by Chairman Blanchard:

Present: Norwood Blanchard, Patrick DeVane, Wayne Edge, Harry Knight, Scott Phillips, Bill Saffo, Chris Smith, Bill Sue, Phil Tripp, Frank Williams, and Rob Zapple

Present by Virtual Attendance: Al Leonard, Jackie Newton, Charlie Rivenbark, and Rob Zapple

Absent: None

Staff: Tim H. Holloman, Executive Director; Matthew Nichols, General Counsel; Sam Boswell, COG; and Danielle Hertzog, Financial Administration Assistant

Guests Present: Glenn Walker, Brunswick County Water Resources Manager; Jordan Clark, Computer Warriors; Kenny Keel, Pender County Public Utilities Director; and John Frye, VP of The North Carolina Capital Management Trust.

Guests Virtual Attendance: Tom Hendrick, Pender County Utilities Water Treatment Plant Superintendent; Benjamin Kearns, Cape Fear Public Utility Authority Water Resources Manager Water Treatment; John Nichols, Brunswick County Public Utilities Director; Jess Powell P.E., McKim & Creed, and Ken Waldroup, Cape Fear Public Utility Authority Executive Director

PLEDGE OF ALLEGIANCE: Chairman Blanchard led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

C1 – Minutes of June 5, 2023, Regular Board Meeting

C2 – Minutes of June 5, 2023, Personnel Committee Meeting

C3 – Kings Bluff Monthly Operations and Maintenance Report

C4 – Bladen Bluffs Monthly Operations and Maintenance Reports

Motion: Director DeVane **MOVED**; seconded by Director Phillips, approval of the Consent Agenda Items C1-C4 as presented. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

NEW BUSINESS

NB1 – Presentation by John Frye for the North Carolina Capital Management Trust

John Frye advised key points with North Carolina Capital Management Trust. Treasurer Harlan Boyles wanted a safe, liquid investment for local governments, a Local government investment pool certified by LGC, investment in the fund authorized by the General Assembly, an additional investment option allowed under North Carolina Statutes for short-term cash management needs, and same-day liquidity of funds. All participants receive the same rate of return regardless of account size, no minimum account size, no transaction fees, and competitive, market-based rates for return. NCCMT has eight hundred fifty-seven participants, with local participants from Bladen, Brunswick, Columbus, New Hanover, Pender County, and Wilmington.

NB2 – Resolution to Approve Standardization of the 4th Pump Assembly

Executive Director Holloman advised that after investigating the procurement of the fourth pump and VFD, it has been determined that standardization and compatibility with the existing three pumps is the overriding consideration. This will be the sole source exception to purchase an identical pump and VFD. The interchangeability of parts and spare parts is critical. Matt Nichols advised N.C.G.S. § 143-129(e)(6) allows for purchases of apparatus, supplies, materials, or equipment using a sole-source exception when: (i) performance or price competition for a product is not available; (ii) a needed product is available from only one source of supply, or (iii) standardization or compatibility is the overriding consideration. Mr. Nichols expressed he feels this purchase would meet all three.

Motion: Director Phillips **MOVED**, seconded by Director Williams, the Resolution to Approve Standardization of the 4th Pump Assembly. Upon voting, the **MOTION CARRIED UNANIMOUSLY**.

ENGINEER'S COMMENTS

No comments

ATTORNEY COMMENTS

Matthew Nichols gave an update on a letter mailed to the NC Division of Energy and Mineral Land Resources regarding a mining permit application for the property on 421 in New Hanover County near the Pender County line. The Assistant State Mining Engineer for North Carolina sent a letter identifying eighteen items that the state wanted more information from the applicant.

EXECUTIVE DIRECTOR REPORT

EDR1 – Comments on Customers' Water Usage and Raw Water Revenue for Fiscal Year to Date Ending June 30, 2023

Executive Director Holloman reported that during June 2023, CFPUA and Pender County were above projections.

DIRECTOR'S COMMENTS AND/OR FUTURE AGENDA ITEMS

August Board meeting will be held on August 21st instead of August 14th.

PUBLIC COMMENT

No comments

ADJOURNMENT

There being no further business, Chairman Blanchard adjourned the meeting at 9:33 a.m.

Respectfully Submitted:



Patrick DeVane Secretary